



## **SA Heat Assistant Coach Position Description** **2025 DoorDash National Youth Championships**

Touch Football South Australia (TFSA) are seeking to appoint **Assistant Coach** positions for the teams competing in the following events.

### **2025 DoorDash National Youth Championships (NYC)**

Wednesday 1st October - Saturday 4th October 2025

Coffs Harbour, NSW

Information on the available positions can be found below. Please complete the online expression of interest should you be interested in the available positions. Expressions of interest close at 5pm Friday the 11<sup>th</sup> of April.

**Position Title:** The following positions are open to expressions of interest:

- U16 Boys Assistant Coach
- U16 Girls Assistant Coach
- U18 Boys Assistant Coach
- U18 Girls Assistant Coach

**Reports to:** Head Coach of corresponding team, with dotted line to TFSA Staff and Volunteer Tour Coordinator.

**Purpose:** The primary purpose of the Assistant Coach is to assist the Head Coach and Team Manager in the team to which the appointment is made.

**Position Description Overview:** To assist the Head Coach in leading, educating, and mentoring the team to which the appointment is made. The Assistant Coach must be an ambassador for TFSA and role model within the team through demonstrating highly effective communication, interpersonal and organisational skills. The Assistant Coach must work collaboratively with other appointed coaching and management staff to ensure a high-quality representative program is facilitated for both them and the players they are leading.

**Duties and Responsibilities:** The Assistant Coach will have the following duties and responsibilities for the team to which the position is appointed:

- Assist the team in accordance with the requirements of the Head Coach and TFSA.
- Work collaboratively with other coaches and managers to create a productive and supportive environment.
- Assist in the creation and implementation of team plans, training and development processes to facilitate a high performing environment for players and other coaching and management staff.
- Assist in talent identification requirements.
- Assist in supporting the monitoring and selection of athletes, providing valid and timely feedback.
- Assist in the delivery of on and off field outcomes.
- Regularly liaise with the Head Coach and Team Manager to ensure the implementation of TFA policies and values.



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- Provide input and feedback, where appropriate, on tour administration, and suitability of appointed positions and athletes for future appointments.
- Assist in the monitoring and reviewing of player performance and behaviour.
- Maintain currency and/or increase coaching status through presenting on Coaching Courses, and/or participation in TFSA programs and clinics.
- Be prepared to coordinate and participate in team fundraising activities.

**Essential Attributes:** The Assistant Coach will possess the following essential attributes:

- Prepared to comply with the Conditions of Appointment (below).
- Hold a minimum Foundation coach accreditation (current).
- Ability to work within the TFA code of behaviour.
- Possess and display an attitude expected of a TFA/TFSA official.
- Ability and desire to promote and contribute to the development of Touch Football in SA by maintaining a state perspective, not regional, club or individual perspective.
- Ability to work under pressure whilst still achieving objectives.
- Hold and maintain all required Working with Children Checks in compliance with SA legislation.
- Hold a full driver's licence.
- Knowledge of TFA policy and procedures applicable to representative programs including Match Fixing and Anti-Doping.

**Desirable Attributes:** The Assistant Coach may possess the following desirable attributes:

- Talent coach accreditation (or working towards this).
- Senior First Aid certificate (or equivalent).
- Sports Trainer accreditation.
- Completed courses to recognise competence of understanding in matters relating to Match Fixing and Anti-Doping.

The following attributes are also required from all TFA/TFSA volunteer appointments:

- Actively work as leaders within the broader organisation, with an ability to promote positive/collaborative working relationships and represent the organisation in a professional manner.
- Actively promote a positive culture among the appointed group, reflective of the organisation's expectations for all participants within the sport, and above all else in line with TFA Code of Conduct and other policies.
- Display an ability to work independently as well as within a team environment.
- Actively communicate and prepare for specific requirements of the role.
- Complete agreed assigned tasks to the expected standard of the organisation.
- Maintain absolute confidence with any confidential or Intellectual Property related information of the organisation.
- Hold and/or obtain required accreditations to undertake the role.
- Support TFA in the coordination and development of other volunteers.
- Aiding in conflict resolution as required.





**Conditions of Appointment:** The following conditions of appointment must be met:

- Perform the requirements of the position as per the Duties and Responsibilities above.
- Demonstrate the Essential Attributes as above.
- Be prepared to accept the Tenure of Appointment (below), attend the relevant event/s in the capacity of the appointed position and comply with travel requirements set by the TFSA staff.

**Tenure of Appointment:** The Assistant Coach position shall be appointed to perform the duties and responsibilities outlined above for the team/s they are appointed to:

Appointment and Duties/Responsibilities will commence from the time that a Letter of Offer is signed through to the period that all administrative processes are finalised upon the completion of the 2025 DoorDash National Youth Championships: 1<sup>st</sup> October – 4<sup>th</sup> October 2025

**Appointment Process:** All positions will be appointed via a merit-based process. Suitability for positions will be assessed through information provided in an Expression of Interest of which will provide applicants the opportunity to demonstrate alignment to the values of TFSA, the ability to perform the Duties and Responsibilities of the position and the Essential Attributes of the position.

For further information on this position please contact TFSA Sports Operation Coordinator, Ashlee Gould at [ashlee.gould@touchfootball.com.au](mailto:ashlee.gould@touchfootball.com.au)



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