



NRL Touch Football ACT

Position Description

Job Title	Head of Development and Pathways	Organisation	NRL Touch Football Victoria
Location	Touch Football Victoria Seabrook Reserve Broadmeadows, VIC	Position Type	Fixed Contract Duration: 2 years
Remuneration	Voluntary	Date	Feb, 2025
Reports To	VIC State Manager	Direct Reports	Sport Operations Coordinator
Internal Stakeholders	<ul style="list-style-type: none"> • TFV Staff • TFV STAC • Performance Coaches/Staff • Referees Coordinator 	External Stakeholders	<ul style="list-style-type: none"> • State Government • TFV. Affiliates • Communities • Schools • Partners and Sponsors

Organisation Overview

Touch Football Victoria (TFV) is an alliance state member of Touch Football Australia (TFA) and forms part of a strategic alliance with the National Rugby League. The sport is Australia's largest social sport. Local membership exceeds 3000 members (2023/24) participating annually in local, state, and national tournaments.

TFV governs the Victorian state operations and is responsible for the governance, leadership and management of competitions, representative pathways, events, development, and participation.

Leading TFV is a four person staff, assisted by the VIC States and Territories Advisory Committee (STAC), who are responsible for the development, implementation, and achievement of the sports strategic plan as detailed by TFA. The organisation has a vision of 'Enhance the Experience, Grow the Sport.' And within four key pillars lie strategies to grow participation, support and develop our people and achieve high performance success.

People

Participation

Profile

Performance



Touch Football Australia – Touch Football VIC office
Level 2 Sports House, 375 Albert Rd, Albert Park VIC 3206

Phone: +61 3 9681 3000

www.touchfootball.com.au/VIC

ABN 55 090 088 207



Primary Position of the Role

The Head of Development and Pathways will be responsible for the leadership, management, and delivery of all aspects of talent development and performance pathways including key performance outcomes as and the continued development of pathways for athletes and coaches in Touch Football across Victoria.

They will contribute to the achievement of the aims, objectives, and targets of TFV through:

- Provide advice to TFV on Coaching and Management Staff development plans, that upskill and assist our coaching staff to achieve their desired outcomes.
- Ensure talent pathways across VIC share an aligned vision, providing for the continued development of talented players and coaches to ensure our performance goals are met.
- Ensure participants in Elite and representative programs are provided with a quality experience and drive initiatives that provide a competitive advantage.

Key Responsibilities

Talent Pathways – Athlete and Coaching

- Share an aligned vision for Development and Elite pathways across VIC, providing for the continued development of talented players and coaches.
- Create and deliver programs and initiatives that enhance development pathways for players and coaches in line with TFV recruitment and retention targets.
- Support the coordination and delivery of education programs that enhance coaches' pathways.
- Actively collaborate with TFV staff, coaches, and selectors to collect data pertaining to current trends of Touch Football to establish current development needs.

Elite, State Representative Programs and Pathways

- Drive outcomes within the TFV Elite program by leading and engaging volunteer members to promote and engage their athletes and coaches.
- Lead and support the Elite and Development Pathway program, coaches, staff, and athletes including National Youth Championships, The Championships and Development Squad programs.
- Maintain and implement, in association with TFV, an Elite Development Plan for the sport including a pathway from junior to elite.
- Ensure reporting systems are implemented for athletes that provide a formal assessment and feedback.
- Ensure TFV maintains alignment to National HP program and systems.

Innovation in Coach Development

- Encourage collaboration and mentoring of all TFV coaches.
- Assist in the implementation and delivery of professional development opportunities for coaches.
- Oversee performance appraisals of TFV coaches then receive compile and act on the summaries and recommendations.





Maintaining the Competitive Advantage

- Provide the highest standards in athlete training through the delivery of all TFV training camps.
- Collaborate with TFV commercial partners, if/where required, to improve athlete performance across Elite and Development pathways.
- Collaborate with Elite and Development Pathways coaches utilising game analysis to deliver results on field, providing information and progressing the program to a new level of performance.

Operational Leadership

- Provide advice and decision-making support to TFV where appropriate.
- Represent TFV to media, sponsors, and suppliers where appropriate.

Administration

- Prepare reports where required to assist in state reporting on major campaigns, athletes, and coaches.
- Be available to attend all meetings with TFV management.
- Be conversant with the rules, procedures, and constitution governing TFV.

Key Relationships

- Work closely with and under the direction of TFV State Manager and applicable staff.
- Work with and foster relationships of TFV/TFA commercial partners.
- Work with relevant staff at various levels of TFA.
- Provide leadership and direction where needed to TFV Affiliates.
- Provide customer service to participants, volunteers, and commercial partners.

Key Selection Criteria

Within the context of the role described, applicants are requested to address the following Selection Criteria:

- Demonstrated extensive knowledge and experience within the sport of Touch Football, including relevant accreditations in coaching.
- Demonstrated initiative and self-management with success in the delivery of outcomes in Participation, Pathways and Performance.
- Excellent written and oral communication skills, supported by interpersonal skills of a high order.
- Experience in working with teams and manager work plans to achieve agreed outcomes.
- Demonstrated ability to consistently display customer service principles, practices and outcomes.

Qualifications

- Tertiary qualifications in Sports Management or equivalent are highly desirable.
- High level Touch Football specific coaching accreditation is required.
Accreditation of Talent or higher preferred.





Other Requirements

- Capacity to work outside normal working hours and undertake travel where required.
- Current Drivers Licence.
- Current VIC WWCC
- Current First Aid and CPR
- Always uphold strict confidentiality, promoting Touch Football and the TFV brand internally and externally by upholding all organisational values.

HOW TO APPLY

To be considered for this role, please submit a written letter of application addressing the Key Selection Criteria and your experience relating to the position description along with a current resume, to:

State Manager

Touch Football VIC

justin.oag@touchfootball.com.au

Applications close **COB Friday 14th March 2025**. Interviews will be conducted immediately upon close of applications.

Note that the written application may be considered as an example of your communication skills.

