

**TOUCH FOOTBALL AUSTRALIA
2024 DOORDASH
NATIONAL YOUTH CHAMPIONSHIPS**

EVENT CONDITIONS

C.ex COFFS INTERNATIONAL STADIUM
25 - 28 September 2024
(WEDNESDAY–SATURDAY)



Destination
NSW





Important Dates to Remember

Date	Item	Potential Sanction
Wednesday, 12 June 2024	<ul style="list-style-type: none"> Endorsed Referee list due to state 	<ul style="list-style-type: none"> Referee may miss out on an invitation to attend the event
Wednesday, 19 June 2024	<ul style="list-style-type: none"> Uniform designs due to TFA Endorsed Referee list due to TFA 	<ul style="list-style-type: none"> Referee may miss out on an invitation to attend the event
Wednesday, 3 July 2024	<ul style="list-style-type: none"> Indicative team nominations due Endorsed Referee EOI closes 	<ul style="list-style-type: none"> May miss out on selection to attend the event
Friday, 19 July 2024	<ul style="list-style-type: none"> Referees' acceptance advised 	
Wednesday, 31 July 2024	<ul style="list-style-type: none"> Final team nominations due Coaching list due Confirmation of intent to use a tent due 	<ul style="list-style-type: none"> \$200 late withdrawal fee Coaching audit Will not be provided space for a team tent
Wednesday, 7 August 2024	<ul style="list-style-type: none"> Players and officials' online registrations open Safeguarding Children and Young People Induction must be completed 	<ul style="list-style-type: none"> Team registration will not be opened
Wednesday, 21 August 2024	<ul style="list-style-type: none"> Final teams named, and players advised in writing 	
Wednesday, 28 August 2024	<ul style="list-style-type: none"> Final date for players acceptance Final team lists due Referee withdrawal deadline Financial status of all affiliates, players, officials and entities due to TFA Team and participants to be notified by TFA if ineligible due to financial status 	<ul style="list-style-type: none"> Not included in the event magazine
Wednesday, 11 September 2024	<ul style="list-style-type: none"> Ice order form due Player loan requests close 	<ul style="list-style-type: none"> Ice will not be provided at the event
Wednesday, 18 September 2024	<ul style="list-style-type: none"> Final team lists with playing shirt numbers due Players and officials' online registrations close 	<ul style="list-style-type: none"> \$40 late fee applies
Tuesday, 24 September 2024	<ul style="list-style-type: none"> Tour leader meetings Final day to seek filming approval 	<ul style="list-style-type: none"> Will not be permitted to film games at the event
Wednesday, 25 September – Saturday 28 September 2024	<ul style="list-style-type: none"> 2024 DoorDash National Youth Championships 	





Contents

A -ADMINISTRATIONAL REQUIREMENTS 5

Item 1 – Final Team Lists and Playing Shirt Numbers.....5

Item 2 – Tour Leader Meeting and Online Tournament Briefing.....5

Item 3 – Insurance.....6

Item 4 – Medical Assistance.....6

Item 5 – Tents and Associated Equipment.....7

Item 6 – Uniforms.....8

Item 7 – Photography and Filming.....10

B – EVENT SPECIFIC INFORMATION 12

Item 1 – Rules.....12

Item 2 – Tournament Management.....12

Item 3 – Draw Formula.....12

Item 4 – Playing Times.....12

Item 5 – Match Balls.....13

Item 6 - Competition Points13

Item 7 – International Teams.....13

Item 8 – Forfeits13

Item 9 – Determining Positions for Finals/Other.....14

Item 10 – Complaints and Protests.....17

Item 11 – Disciplinary Regulations.....17

Item 12 – Suspensions.....19

Item 13 – Eligibility Issues19

Item 14 – Score Cards20

Item 15 – Score Disputes.....21

Item 16 – Additional Players.....21

Item 17 – Interchange Area Rules.....21

Item 18 – Coaching Positions.....22

Item 19 – Spectators22

Item 20 – Tour Leader Guidelines22

Item 21 – Communication with Referees.....22

Item 22 – Presentations.....23

Item 23 – National Team Talent Identification.....23





Item 24 – Champion Entity.....23

C – POLICIES 25

Item 1 – TFA Policies.....25

Item 2 – Child Protection.....25

Item 3 – Food Handling.....27

Item 4 – Images and Video Footage.....27

Item 5 – Anti-Doping Education Plan.....28

Item 6 – Weather.....28

Item 7 – Blood Bin.....29

Item 8 – Concussion Policy.....30

Item 9 – Injury Clearances.....30

Item 10 – Glass Bottles and Alcohol.....30

Item 11 – Parking Areas and Traffic Management.....30

Item 12 – Force Majeure.....31

ANNEXURE A: Concussion Policy.....32





A -ADMINISTRATIONAL REQUIREMENTS

Item 1 – Final Team Lists and Playing Shirt Numbers

Final team lists with playing shirt numbers are to be submitted in writing via the provided form by **5pm AEST – Wednesday, 18 September 2024.**

These provided team lists will be used to cross-reference MySideline registrations and provide tour leaders with the opportunity to chase outstanding registrations. Please **do not** include anyone on these lists who is not attending the event.

Failure to submit team details by the due date may result in a team being withdrawn.

Item 2 – Tour Leader Meeting and Online Tournament Briefing

TFA will release an online tournament briefing which all tour leaders, team managers and coaches must view before **12pm AEST – Tuesday, 24 September 2024.**

TFA will hold compulsory individual tour leader meetings. Tour leaders are required to book a 30–60-minute appointment, pending the number of team nominated, between **12:00pm and 4:00pm on Tuesday, 24 September 2024.**

TFA will provide each tour leader with the MySideline squad report for each team, containing details of the participants and officials registered online as of 9:00am AEST Tuesday, 24 September 2024. Tour leaders must bring a copy of the most up-to-date final team list to use as a cross-referencing tool.

Tour leaders must confirm all registrations, playing shirt numbers, documents and information relative to their entity’s teams are correct and collect their team’s footballs. This is the final opportunity to make changes to the final registered team list, who can participate at the event.

Playing shirt numbers, if not already entered online or if changes are required are to be legibly hand-written on the squad report. The tour leader must sign off to confirm that all information and documents are correct.

A reminder that players and officials who have not completed the online registration process will not show on the final squad report and for them to participate in the tournament they must complete the online registration process prior to **6pm AEST – Tuesday, 24 September 2024.**

No deletions, additions or replacements to the team sheets or officials’ sheets will be permitted after **6pm AEST – Tuesday, 24 September 2024.**





	<p>Failure to complete online registrations and submit final team details by 6pm AEST – Tuesday, 24 September 2024 may result in a penalty including removal from the tournament, forfeits, a financial penalty and or the loss of Champion Entity points.</p> <p>Any changes to the online tournament briefing or other important information will be distributed at this meeting.</p> <p>Required/Additional Paperwork</p> <p>It is the responsibility of the respective entity that all their participants have submitted all relevant documentation before taking part in the tournament in any capacity.</p> <p>The following documentation is required to be lodged at the tour leader meeting:</p> <table border="1" data-bbox="308 920 1353 1102"> <tr> <td>• Final squad report for each team and officials (provided at the tour leader meeting)</td> </tr> <tr> <td>• Final playing shirt numbers need to be confirmed and finalised at this meeting</td> </tr> <tr> <td>• Record of Working with Children Check for all officials over the age of 18</td> </tr> <tr> <td>• All coaches and tour officials must complete the Child Safeguarding in Sport Induction via the Sport Integrity Australia learning portal.</td> </tr> </table> <p>Player Shirt Number Changes</p> <p>Team officials must make TFA aware of any player shirt number changes by completing the relevant form at the tournament information area.</p> <p>Any excessive changes to player shirt numbers after 6pm AEST – Tuesday, 24 September 2024 may result in a \$20 (GST exclusive) fine per offence capped at a maximum of \$100 per team.</p>	• Final squad report for each team and officials (provided at the tour leader meeting)	• Final playing shirt numbers need to be confirmed and finalised at this meeting	• Record of Working with Children Check for all officials over the age of 18	• All coaches and tour officials must complete the Child Safeguarding in Sport Induction via the Sport Integrity Australia learning portal.
• Final squad report for each team and officials (provided at the tour leader meeting)					
• Final playing shirt numbers need to be confirmed and finalised at this meeting					
• Record of Working with Children Check for all officials over the age of 18					
• All coaches and tour officials must complete the Child Safeguarding in Sport Induction via the Sport Integrity Australia learning portal.					
<p>Item 3 – Insurance</p>					
	<p>The TFA National Insurance Scheme covers all players and officials who have met the insurance criteria of a current TFA-affiliated competition. For this tournament, the player must be a registered player in an affiliate, who meets the criteria as set out in the general conditions.</p> <p>SSA and International teams must provide evidence of their own insurance coverage as TFA cannot provide coverage.</p>				
<p>Item 4 – Medical Assistance</p>					
	<p>Entities are required to supply their own medical staff. It is the entities' responsibility to ensure that adequate medical staff possessing appropriate qualifications and insurance are appointed to support</p>				





	<p>their teams. Please refer to the TFA Sports Science and Sports Medicine Framework to guide you through the process.</p> <p>Additionally, TFA will ensure suitably trained medical staff are available to assist with all serious injuries.</p> <p>Contact details of the nominated medical delegate are to be lodged on the officials' team sheet and tournament management will contact this individual during the event for medical issues involving the respective entity.</p>
<p>Item 5 – Tents and Associated Equipment</p>	
	<p>Due to space available at the stadium, entity tents and equipment will be restricted.</p> <p>Entity tents will be permitted, however, will need to be limited to one (1) tent per entity and the size will be limited to suit the number of teams entered:</p> <p>1-4 teams no larger than a 6m x 9m tent. 5-9 teams no larger than a 6m x 12m or 9m x 9m tent. 10-15 teams no larger than a 12m x 9m or 6m x 18m tent. 16 or more teams no larger than a 10m x 15m tent.</p> <p>In addition to this, the following needs to be adhered to:</p> <ol style="list-style-type: none"> Due to council restrictions ice baths will not be permitted at the venue; Due to council restrictions, self-catering is not permitted at the venue. This includes outside commercial food, bulk food or catering, or preparing food in team tents. Entities will be required to provide their own hand sanitiser and will need to ensure all teams comply with hygiene protocols for game participation; If in place at the time of the event, entities will need to follow the current NSW Public Health Orders <p>It is the responsibility of the entity to book their tent and other equipment.</p> <p>Any temporary structures erected at the venue must have prior approval from TFA and meet relevant Australian Standards and be engineer-certified. Copies of this documentation are to be supplied to TFA prior to installation so details can be verified.</p> <p>These items can be hired through one of the following companies:</p> <p>All-Ways Party Hire Phone: (02) 6652 3933 Email: allwayspartyhire@bigpond.com Website: www.allwayspartyhire.com.au</p> <p>C2C Event Hire Phone: (02) 6655 6924</p>





	<p>Email: info@c2ceventhire.com.au Web: www.c2ceventhire.com.au</p> <p>Add On Hire Phone: (07) 5571 7716 Email: info@addonhire.com.au Web: www.addonhire.com.au</p> <p>The event and tournament needs will take priority with the allocation of infrastructure.</p> <p>Entities are to advise TFA by 5pm AEST – Wednesday, 31 July 2024 of their tent size and power requirements.</p> <p>TFA will allocate the positioning of tents. Preferences are not guaranteed.</p> <p>All associated equipment is the sole responsibility of the entity hiring the equipment. Entities will be responsible for ensuring the safety and protection of all equipment they bring into the venue. Any other large infrastructure being brought into the venue needs prior permission from TFA.</p> <p>TFA cannot guarantee that power will be supplied to every entity's tent. Entities are encouraged to sort out any power arrangements by 4pm AEST – Tuesday, 24 September 2024.</p> <p>Access times for set up will be within the draft tent map document which will be circulated closer to the event.</p>
<p>Item 6 – Uniforms</p>	
	<p>It is preferred that all playing uniforms display the approved NRL Touch Football (NRLTF) logo on the right-hand chest of all playing tops and the front right-hand side of the playing short leg.</p> <p>If the NRLTF logo is used on a uniform, a licensed TFA apparel supplier must be used. The NRLTF logo cannot be used on apparel manufactured or supplied by non-licensed suppliers.</p> <p>For the 2024 NYC, the approved NRLTF logo is the DoorDash NRLTF logo.</p> <p>All uniforms must comply with the TFA Uniform Guidelines. Please refer to these guidelines for Entity logos placements.</p> <p>The use of TFA's Intellectual Property (IP) including the NRLTF logo is restricted under license agreement. Entities must display TFA IP on uniforms and must use a TFA-licensed apparel supplier listed below.</p>





Inferno	Tribal Sport
Steeden	EV2 (formally known as EMUSportswear)
ISC	S-Trend
Dynasty Sport	Struddys
BLK International	KBS Sportswear

All uniform designs are to be forwarded to TFA, lauren.pruscino@touchfootball.com.au by **5pm AEST – Wednesday, 19 June 2024** to ensure compliance and the approved scheme for each entity and that all uniform details are lodged on record.

All playing uniforms must include:

- a securely fixed numbered shirt or singlet (no temporary measures such as tape will be permitted to replace numbers);
- a 1 or 2, digit number which meets the requirements of the TFA rules of the game;
- no three-digit numbers will be permitted;
- 0 can only be used in the following number sequence – 0 (not '00', '01', '02' etc), 10, 20, 30, 40, 50, 60, 70, 80 and 90.
- shorts or tights;
- socks;
- footwear which meets the requirements of the TFA rules of the game; and
- entity hat (as 'correct uniform').

Only approved playing uniforms will be permissible for players to wear while they are involved in any game. Team officials must also wear entity-issued clothing while they are involved in any game and ensure they wear enclosed footwear. Entities that have two teams competing in the same division, must have an alternate uniform which requires prior approval from TFA.

There are to be no changes to the playing uniform unless the entity has previously submitted an exemption request for a player to TFA and that request has been granted.

All playing members of a team must wear the same uniform. Players in the same team may wear a combination of shirts and singlets, shorts and tights, or alternative versions of hats and socks as long as those items are consistent in design and made by the same manufacturer.

Any player who is not playing in the official uniform will not be allowed to take the field of play until correctly attired. Referees will endeavour to enforce this rule. However, if a breach is proven to have occurred it will result in a caution and/or fine as deemed appropriate by TFA's tournament management.

Uniform designs similar in design and colour to the referee uniform will not be approved.





	<p>All colour changes to uniforms being considered by entities are to be submitted to TFA for consideration no later than 30 November in the year prior to the tournament.</p> <p>Compression Clothing</p> <p>The use of short-length compression apparel such as short thigh length or calf length items of clothing will be permissible to be worn by a player (underneath their official uniform) and must be barely visible and with no prominent logo(s). The use of longer compression apparel will require specific dispensation from TFA's tournament management prior to wearing it in a game.</p> <p>Merchandising</p> <p>The merchandising of the NYC will be the responsibility of TFA and its suppliers. All rights relating to the sale and production of merchandise for the event with remain the property of TFA.</p> <p>The selling of merchandise or other products by entities or other parties at the event without TFA consent will not be tolerated and is a commercial breach.</p> <p>A penalty of up to \$5,000 (GST exclusive) per offence will be applied to any entity or organisation breaching TFA's rights.</p>
--	---

Item 7 – Photography and Filming

	<p>NRL Films and Photos are the official and exclusive photographers of the 2024 DoorDash NYC, engaged on behalf of TFA.</p> <p>TFA is the official and exclusive videographer of the 2024 DoorDash NYC.</p> <p>NRL Films and Photos will be taking action shots at the event, which will be available for purchase from TFA's online photo store https://tfa.photoshelter.com/archive, under the album title NYC 2024 after the tournament.</p> <p>TFA has sole commercial rights to playing/match images and footage captured at the event.</p> <p>Professional photography and filming is restricted to NRL Films and Photos, Host Council Staff and authorised TFA personnel only. No entity, or person representing an entity, is permitted to publish, sell, make available, share or otherwise, any image or galleries of playing/game images or footage captured at the event on websites, social media, print formats or directly to participants without written approval from TFA.</p> <p>TFA can provide entities with select images from the official event photographers for promotional or social media use. Images will also be available for entities to purchase from TFA post-event at the discounted rate of \$2.50 per image.</p>
--	---





Entities are permitted to take and share footage only for internal coaching and analysis, and must gain permission from the opposition team before the match commences. Entities who wish to record games must gain prior approval from TFA through the appropriate form by 5pm AEST Tuesday, 24 September 2024.

Sanctions may apply if an entity is found to have breached this clause.





B – EVENT SPECIFIC INFORMATION	
Item 1 – Rules	
	<p>The 8th edition of the TFA Playing Rules will apply. Rules can be viewed from the TFA website here: 8th Edition of the TFA Playing Rules</p>
Item 2 – Tournament Management	
	<p>TFA’s tournament management will determine and will rely on policy where they exist, to interpret matters not covered or specified by the Conditions of Entry.</p> <p>Tournament management has the right to amend any tournament rule if required.</p>
Item 3 – Draw Formula	
	<p>The draws are dynamic and subject to change for a variety of reasons.</p> <p>After the close of nominations, an indicative draw structure will be distributed.</p> <p>The draft draw will only be distributed after team lists have been submitted.</p> <p>An updated draw will be distributed to entities with any additional draw changes advised as soon as possible.</p> <p>The final draw will be confirmed at the tour leader’s meeting.</p>
Item 4 – Playing Times	
	<p>Tournament management reserves the right to alter the duration of games in the best interests of completing the event.</p> <p>All finals games must result in an outright winner. In the event of a drawn match at the end of full-time, a drop-off will determine the match winner.</p> <p>In instances where there are stand-alone 18s division grand finals, match referees may allow ‘time off’ for serious injury.</p>





Item 5 – Match Balls	
	<p>All teams must use the official Steeden match ball in all games throughout the tournament. Each team will receive a match ball from TFA at the tour leaders meeting. Extra balls can be purchased from the tournament information area at the event.</p> <p>12s divisions will use a Steeden size 4 ball and all other divisions Steeden size 5.</p>
Item 6 - Competition Points	
	<p>Competition points will be awarded for all round-robin games based on the results obtained. The following points will be awarded:</p> <p>Win = Four (4) points Draw = Two (2) points Loss = Zero (0) point Forfeit = Minus one (-1) point for the offending team Bye = Zero (0) points – if there are an equal number of byes allocated within the pool. Bye = Four (4) points – if there are an unequal number of byes allocated within the pool.</p>
Item 7 – International Teams	
	<p>International teams are unable to accrue points however, teams must defeat them in order to earn maximum points and/or points for a draw (as per above). For example, if an international team wins, neither team will receive any points for that particular game.</p>
Item 8 – Forfeits	
	<p>Teams must be in attendance at their playing fields at least five (5) minutes before the commencement of their match.</p> <p>It is the responsibility of each captain to report to the referees two (2) minutes before the commencement of the game so that the toss of the coin can be affected without loss of time.</p> <p>If a team is not at the field at the time of the toss, the attending team can be awarded the winning of the toss.</p>





	<p>The offending team will receive a maximum of five (5) minutes from the commencement of the game (siren/whistle) to position the team on the field and be ready to commence play.</p> <p>If the offending team is not in attendance after the five (5) minutes have expired, the game will be deemed a forfeit, and the non-offending team will be awarded the win with a 5–0 score. The offending team will receive a 0–5 score and receive negative points as indicated above. The offending team will be penalised one try after the first minute and one try for every minute thereafter for up to five (5) minutes. (e.g. three minutes late equals a 0–3 score).</p> <p>Upon conceding a forfeit, the tour leader or their appointed representative of an offending team will be required to show cause to tournament management by the end of the match in question why their team should not be excluded from participating in any further matches. Tournament management or an appointed disciplinary tribunal will decide upon receipt of the report if the offending teams’ action warranted the need to forfeit the match and may incur a monetary fine of up to \$1,500 (GST exclusive). This written report must be submitted to tournament management one hour prior to the team’s next scheduled game.</p> <p>Forfeits in the Final Series</p> <p>If a team is forced to forfeit in the final series, the team’s tour leader must submit in writing the reasons for their forfeiture, as per the above process. It must be then approved by tournament management or a monetary fine of \$1,500 (GST exclusive) will be imposed upon the forfeiting team, which will be invoiced to the relevant entity, who is subsequently responsible for paying.</p> <p>NOTE: Forfeits for any reason in the final series negates the forfeiting team’s rights to participate further in the final series.</p>
--	---

Item 9 – Determining Positions for Finals/Other

	<p>Finals/Other</p> <p>Positions for the final series/other will be determined as follows:</p> <ol style="list-style-type: none"> 1. Highest on the table – if equal; 2. Differential (for and against) – if equal; 3. Percentages – if equal; 4. Result of preliminary game (count back) – if drawn; 5. Least tries scored against; 6. Most tries scored; 7. Drop off; and 8. Any other method as determined by TFA.
--	--





Forfeit Affected Positions

If two or more teams finish level on competition points and any of those teams were involved in a forfeited match in the preliminary rounds, the forfeit may cause some obvious problems. When a non-offending team has been involved in a forfeit, the 'for and against' from that forfeit will not count in final calculations. Similarly, the other teams that finish on equal points, will have the 'for and against' from that forfeited team deducted from their total. For teams involved in competing against teams on two occasions during the tournament, the calculations for the benefit of this rule will be the corresponding game in each round. For example:

Team C forfeits to Team A in game three (first round).

Team A wins 5 – 0 on forfeit.

Team B defeats Team C, 5 – 3 in game four (first round).

If after the preliminary rounds, the 'for and against' is:

Team A – 50 for and 10 against (plus 40)

Team B – 60 for and 20 against (plus 40)

The above results would be deducted first, and the result is:

Team A – 45 for and 10 against (plus 35)

Team B – 55 for and 17 against (plus 38)

Therefore, Team B would gain a higher position.

Differential

The differential is determined by subtracting the total of tries scored 'against' from the number of tries scored 'for'. The team with the best differential will obtain the higher position. For example:

Team A scores 50 for and 10 against

Team B scores 40 for and 10 against

By subtracting the 'against' from the 'for', Team A would be 'plus 40', whilst Team B would be 'plus 30'. Team A would therefore obtain the higher position.

If teams have the same 'difference' the percentage system would then apply.





	<p>Percentages</p> <p>If this system is used, it is easily explained that if the 'difference' is in the 'plus' situation (see above), the team with the least number of tries scored against them, would obtain the higher position. However, if the 'difference' is in the 'minus' situation, the team that has scored the most tries would obtain the higher position.</p> <p>The percentage system is calculated by placing tries 'for' over tries 'against' and multiplying by 100 over 1.</p> <p>Using the above example:</p> $\text{Team A} = \frac{50}{10} \times 100 = 500\% \qquad \text{Team B} = \frac{60}{20} \times 100 = 300\%$ <p>Team A would obtain the higher position.</p> <p>Result of Preliminary Game (Count Back)</p> <p>If all is equal then the result of the preliminary game between the two shall determine the higher position.</p> <p>Least Tries Scored Against</p> <p>If the result of the preliminary game was a draw, the team that has had the least number of tries scored against them will be used to determine the higher position.</p> <p>Most Tries Scored</p> <p>If the result of the preliminary game was a draw and the teams have an equal number of tries scored against them, the team that has scored the most tries will be used to determine the higher position.</p> <p>Drop-Off</p> <p>If the result of the preliminary game was a draw, and the tries scored against and tries scored for are equal then a drop-off will occur with details to be communicated by tournament management.</p> <p>Any Other Method</p> <p>In extenuating circumstances, TFA may be required to adopt an alternative method to determine finals series placings and may do so in its sole discretion.</p>
--	---





<p>Item 10 – Complaints and Protests</p>	
	<p>TFA recognise that all parties wish to have the opportunity, should a situation arise, to have their position heard and/or considered.</p> <p>A 'complaint' regarding the tournament may be dealt with informally or formally in accordance with TFA's Policies and these tournament conditions, following the lodgement of an Official Protest.</p> <p>Tournament management aims to provide a simple dispute resolution process for complaints based on the principles of procedural fairness. Any person (a complainant) may report a complaint, regarding the tournament, however, will require endorsement and submission by the entity. Matters that are a breach of the National Integrity Framework and occur outside of a Match will be handled in accordance with the Complaints, Disputes and Discipline Policy.</p> <p>Management will not consider complaints about decisions of a referee made during the course of the game.</p> <p>All other complaints will be dealt with promptly, seriously, sensitively, and confidentially, as per the outline above.</p> <p>TFA reserves the right to adjust time frames quoted in the Disciplinary Regulations to ensure it handles complaints in a time frame befitting tournament conditions.</p>
<p>Item 11 – Disciplinary Regulations</p>	
	<p>Touch Football Australia is the 'TFA Authority' and when using the Disciplinary Regulations commences at the Disciplinary Tribunal level and allows for a first-level appeal to occur in an event environment. This is therefore the final level of an appeal that will be used within the event environment.</p> <p>A second-level appeal process is available, however cannot be implemented inside an event environment. Second-level appeals will be undertaken separately to an event under normal Disciplinary Regulations timelines and processes (see Points 7-18 below).</p> <p>In all cases the Disciplinary Regulations apply to this event, with amendments to the timelines (annotated in Bold) to ensure the urgency in dealing with situations that arise in an event context as outlined below:</p> <p>7. CONVENING DISCIPLINARY TRIBUNAL HEARINGS</p>





	<p>b) Notification of persons charged under these Disciplinary Regulations must include details of the day, time, and place of the Disciplinary Tribunal hearing at which the charge will be heard in accordance with these Disciplinary Regulations and must be provided at least one (1) hours' notice to such hearing.</p> <p>8. REPORTS BY OFFICIALS</p> <p>8.2 Two (2) match suspension under TFA Playing Rules</p> <p>a) Where a player has been dismissed for the remainder of the match by a referee under rule 23 of the 8th Edition TFA Playing Rules and Referee Signals (Playing Rules) (as amended from time to time), the referee must report the dismissal to the relevant TFA Authority. Under the Playing Rules, a player dismissed for the remainder of the match will receive an automatic two-match suspension from all matches conducted by any affiliated Touch Association. Any such automatic two-match suspensions must be reported verbally by the referee or competition organiser within 30 minutes, with two hours allowed to provide the written report.</p> <p>11. DUTIES OF TFA AUTHORITY UPON RECEIVING A REPORT</p> <p>(b)(x) Provide the charged person, team, or club with a copy of the Incident Report form. In carrying out this function the Hearings Officer shall:</p> <p>a) provide a copy of the Incident Report form to the charged person (or a representative of a charged team or club) a minimum of one (1) hours notice prior to the hearing; or</p> <p>b) if the TFA Authority does not have contact details for the charged person, team or club, make a copy of the Incident Report form available for collection by the charged person, team or club and notify the team manager of the requirement to collect the form;</p> <p>18. NOTICE OF APPEAL</p> <p>(a) The Appellant must:</p> <p>(i) lodge a notice stating full details of charges and results thereof and stating in full the grounds of appeal with the Appeals Officer within 30 minutes of the notification of a determination of a Disciplinary Tribunal hearing using the Notice of Appeal form at Appendix D or other form issued by the TFA Authority ('Notice of Appeal'); and</p> <p>(ii) pay the appeal fee to the Appeals Officer when lodging the Notice of Appeal, which shall be:</p> <p>(A) \$200 for an Appeal Tribunal conducted by a TFA Authority (first level of appeal); and</p>
--	---





	<p>(B) \$400 for a TFA Appeal Tribunal conducted by Touch Football Australia (second level of appeal).</p> <p>The appeal fees do not apply in the case of appeals by minors and may be waived (in any other case) at the discretion of the Appeals Officer.</p> <p>(b) An Appellant shall be notified by the Appeals Officer within 12 hours of receipt of the first level Notice of Appeal as to whether an appeal hearing is to be granted (under regulation 17) and the time, date, and place of the appeal hearing, in the event that it is granted.</p>
<p>Item 12 – Suspensions</p>	
	<p>As stated above, in the event of a player being dismissed for the remainder of the game, an automatic two (2) match suspension will apply unless the Disciplinary Tribunal considers further action is warranted.</p> <p>Any player who receives three separate sin bins over the tournament will be given an automatic two-match (2) suspension.</p> <p>The suspension applies to the next two (2) matches the team participates in the event. It does not include byes, or if the player belongs to a team that forfeits in a match. Games forfeited against the suspended player’s team will count.</p> <p>All automatic two (2) match suspensions will apply and cease at this event and will not carry over into future events.</p> <p>In the event that a suspension or penalty is imposed by a Disciplinary Panel that may affect a local or state event, there needs to be official communication with the relevant state office.</p>
<p>Item 13 – Eligibility Issues</p>	
	<p>In the event of a valid protest being lodged regarding a player’s eligibility, (should TFA feel the protest has foundation), the entity will be required to provide proof of eligibility.</p> <p>Documentation of an individual required to prove eligibility would include:</p> <ul style="list-style-type: none"> • Statutory Declaration that they have met eligibility criteria • Copy of individual(s) registration form • Copy of sign-on sheets or any other data to substantiate that the individual is eligible.





	<p>Should an entity be unable to prove the eligibility of a player, the player will be unable to participate in the tournament.</p> <p>A team found playing an unregistered or ineligible player will forfeit all matches in which that player participated and the team may be disqualified.</p> <p>All eligibility protests must be lodged prior to the final timeslot on the second day of the tournament.</p>
<p>Item 14 – Score Cards</p>	
	<p>Each team is responsible for allocating an official score person for each game. Both scorers are required to score the game from the allocated scoring area which will be allocated next to one of the interchange areas. The official scorecard will be recorded at that location.</p> <p>The official score persons are to sign the scorecard at the end of each game. In signing the scorecard, the nominated person on behalf of their team has acknowledged and accepted the information on the score sheet to be true and correct. This information includes:</p> <ul style="list-style-type: none"> • Full-time and half-time scores • Sin bins or dismissal sanctions • Try scorers • Injuries • Crossing off players not participating. <p>Each team is required to complete a team and score sheet for every game they participate in. The information that is required is player numbers and try scorers for both teams. This information needs to match up with the official scorecard (i.e. number of try scorers matches the final score).</p> <p>TFA encourages all referees and the official score persons to communicate throughout the game to make sure that the score sheet is correct.</p> <p>If you do not agree with the information on the scorecard, <u>do not sign the scorecard</u> and lodge a protest via the tour leader as indicated above. Protests will be reviewed by tournament management.</p> <p>If the scorecard has not been signed and the time has passed for a protest to be lodged, the information on the scorecard will be recorded. In the specific instances of a score dispute, the time to lodge a protest is 60 minutes, as this is an appropriate amount of time for a video review to occur prior to progressing with a formal process if required.</p> <p>If the information on the scorecard is unclear, the relevant parties may be contacted to confirm.</p>





Item 15 – Score Disputes	
	<p>Teams who do not provide an official score person negate their right to dispute the score.</p> <p>If a team does not agree with the score on the score sheet it should be noted on the official score sheet and a protest lodged via the tour leader as indicated above.</p> <p>The following information is to be provided with the protest:</p> <ul style="list-style-type: none"> • The team that tapped off first and direction of play. • The order the scoring occurred (including player numbers of both teams). • The half-time and full-time scores. <p>The opposing team will be called to verify the score. In the event of inconclusive evidence, the score will be recorded as the score that the referees have recorded.</p> <p>Alternatively, video evidence or equivalent can be provided (if available) and the evidence will be used only if conclusive.</p>
Item 16 – Additional Players	
	<p>A team may only play a maximum of 14 players per match. If a team registers more than 14 players for the tournament, then the team manager or official team scorer must cross off the name/s of the player/s on the scorecard who will not be playing in that match.</p> <p>If a team believes that the opposition plays an unregistered player or plays more than 14 players, they are able to lodge a protest. Conclusive evidence must be provided to substantiate the claims.</p>
Item 17 – Interchange Area Rules	
	<p>The interchange areas (20m x 4m) will be positioned at halfway on both sides of the field. All interchanges must occur within the interchange area.</p> <p>The team winning or awarded the toss has the right to choose the interchange area on behalf of their team.</p> <p>A maximum of 22 registered participants may be present on the playing surface (including interchange area and permitted coaching positions), this includes medical staff. Each individual must wear closed footwear.</p>





	<p>Failure to comply with this will result in individuals being asked to leave the field perimeter for the duration of the game and may result in further action including a fine and or suspension.</p>
<p>Item 18 – Coaching Positions</p>	
	<p>A coach may position themselves at the end of a field. If they are at the end of the field, they must remain at least five (5) metres behind the deadball line. Where a fence, spectator line or advertising signage prevents this they must remain behind the fence or advertising signage.</p> <p>Failure to comply with this will result in individuals being asked to leave the venue for the duration of the game and may result in further action.</p>
<p>Item 19 – Spectators</p>	
	<p>The main C.ex Coffs International Stadium playing surface is only accessible to registered players or officials competing in the relevant time slot. There is no spectator access to the area.</p> <p>For all other areas of the event venue and for the safety of participants and to maximise the spectator experience all spectators must be a minimum of five (5) metres back from the field of play or behind the designated spectator line.</p> <p>Please note as per council rules, no animals are permitted at the venue with the exception of service animals. Any service animal must be clearly identifiable, or you must have the appropriate paperwork with you and be willing to present it to staff if needed.</p>
<p>Item 20 – Tour Leader Guidelines</p>	
	<p>All tour leader meetings must be attended by the registered tour leader, or their nominated replacement, who must be a registered official with the entity.</p> <p>The tour leader is not to enter the field of play before, during or after a match except in case of an emergency.</p> <p>The tour leader is responsible for submitting all reports, number changes or protests on behalf of their entity.</p>
<p>Item 21 – Communication with Referees</p>	
	<p>During a match, only the team captain can communicate with a referee.</p>





	<p>After the conclusion of a match, the team manager or coach can approach the referees to seek clarification on a decision or a particular part of the match but must do so in a controlled or civil manner.</p> <p>For further clarification, a meeting may be requested through tournament management.</p> <p>Those permitted to attend the meeting include:</p> <ul style="list-style-type: none"> • Coach • Tour leader • TFA tournament management (or designated staff member) • Match referee(s) • Relevant referee coach(s).
<p>Item 22 – Presentations</p>	
	<p>All trophies and medallions will be presented to the teams and individuals at the conclusion of their respective final matches wherever possible, or as soon as practical. TFA is committed to adequately recognising all finalists and therefore will look to adopt measures that reflect this where time permits.</p> <p>A Player of the Final award will be presented in all divisions. Player of the Series awards will be presented for the 18s divisions only.</p> <p>A comprehensive presentation format will be circulated in the tournament briefing and managers pack from the NYC website.</p>
<p>Item 23 – National Team Talent Identification</p>	
	<p>The event will be used for the continuous talent identification process for the selection of national squads. It is important for the purposes of selection; that any number changes or uniform issues are communicated with tournament management.</p> <p>It is not necessary for players to nominate for this process. However, all players will be assessed unless they inform TFA that they are not available for selection. Therefore, individuals from TFA-affiliated entities that are not eligible to participate for Australia but are eligible for other countries are required to communicate this with tournament management.</p> <p>Any dual-eligible participant must inform TFA of their intent on who they wish to represent.</p>
<p>Item 24 – Champion Entity</p>	
	<p>The results of each division for each entity will be accumulated and the entity with the most points will be declared the Champion Entity.</p>





	<p>The points method is outlined on the NYC website – the Entity with the most points will be declared the winner.</p> <p>If a countback is needed, the countback will be determined in the following manner:</p> <ul style="list-style-type: none">• The entity with the most championships• If equal, the entity with the most second places etc.• If still equal, joint Champion Entities will be awarded.
--	---





C – POLICIES

Item 1 – TFA Policies

It is the responsibility of each entity to ensure that their respective touring parties behave in the manner as detailed in the:

- TFA Constitution
- TFA 2024 NYC Conditions of Entry
- National Integrity Framework
- TFA Disciplinary Regulations
- TFA Code of Conduct
- Australian Anti-Doping Policy
- TFA Responsibility Code

All this documentation is available from the TFA website under policies – <https://touchfootball.com.au/policies/>

In addition to the Membership and Participant Declaration which is accepted by all players and officials when completing the online registration process, the following rules of conduct must be followed:

Players/Officials will at all times comply with the reasonable directions, requests, and instructions of TFA staff, tour leaders and team management.

Players/officials will exhibit exemplary conduct at all times including whilst travelling to and from the tournament.

TFA will coordinate the investigation of any reports of a breach of these codes in accordance with the relevant TFA policy.

Item 2 – Child Protection

Persons under the age of 18 will attend the event. In understanding our expectations around your role and responsibilities, we provide entities some additional information related to working with children checks and legal guardianship.

All registered participants in Touch Football are bound by the provisions of the National Integrity Framework (Framework). Included within the Framework is the Safeguarding Children and Young People Policy intended to safeguard our most vulnerable participants. Touch Football has a zero-tolerance policy to harm, abuse and/or neglect of a Child/Young Person in any form.





	<p>All Children/Young People have the right to feel safe and protected from all forms of abuse, harm and neglect. Touch Football Australia is committed to safeguarding and promoting the welfare of Children/Young People in our sport by providing a safe and inclusive environment and by ensuring that everyone involved in Touch Football is aware of their rights and responsibilities in relation to Children/Young People.</p> <p>It is expected that all participants and officials at the 2024 NYC familiarise themselves with the specific requirements and expectations of their conduct.</p> <p>All tour leaders will be responsible for making sure all touring staff and volunteers involved with under 18s are compliant with the Working with Children Check laws in their relevant state.</p> <p>It is the responsibility of the entity to collect this information from staff or volunteers, keep it on record and check that the documentation is valid before they enter New South Wales. A copy of your records will be required to be provided at the tour leader meeting.</p> <p>With the event occurring in New South Wales, we are bound by New South Wales legislation. New South Wales uses a Working with Children Check (WWCC).</p> <p>There are a number of instances where some workers or volunteers don't need a WWCC however overnight camps are not exempt. If you are working or volunteering with children including an overnight stay, you will need to apply for WWCC from your state.</p> <p>For example, a parent, coaching a team their child participates in, is exempt from a WWCC however, as the team will all be travelling as a tour and all accommodated together the parent is no longer exempt and requires a WWCC from their state.</p> <p>Interstate workers or volunteers NSW WWCC exemption</p> <p>Work by an interstate visitor will not need a NSW WWCC unless they exceed 30 days of work in NSW. However, please ensure they are compliant with your state's WWCC requirements including overnight camps.</p> <p>Work by an interstate visitor:</p> <ol style="list-style-type: none"> a) in a one-off event such as a jamboree, sporting or religious event or tour, if the event is the only child-related work carried out by the worker in NSW in that calendar year and the period of work does not exceed 30 days b) who holds an interstate working with children check or is exempt from the requirement to have such a check in his or her home jurisdiction, whose child-related work in NSW is for no more than 30 days in any calendar year. <p>Using a Working With Children Check</p> <p>Working with Children Checks are managed by states or territories according to their local legislation.</p>
--	---





	<p>Each state or territory has their own information about screening requirements and how to contact them:</p> <p>Australian Capital Territory New South Wales Northern Territory Queensland South Australia Tasmania Victoria Western Australia</p> <p>Other helpful information on legal guardianship</p> <p>This communication contains general advice only and does not consider individual objectives, circumstances and or a legal view. The information contained in this communication is only to offer some additional information on this particular area and individual research and advice should be sort for your personal circumstances.</p> <p>Ensure you are informed of any medical concerns, including food allergies of any child under the age of 18 years in your care at the event. In addition, you'll need to agree on things like sleeping arrangements, the administration of over-the-counter medications, and procedures for contacting the parents in an emergency. Information provided and acknowledged from the following websites:</p> <p>http://www.expertlaw.com/library/estate_planning/guardianship.html http://singleparents.about.com/od/legalissues/ht/temporary_guard.htm</p> <p>Entities are reminded that they are responsible for the direct supervision of any player or official who is under the age of 18 years. All steps should be undertaken by an entity to protect these persons from all forms of harassment. This includes ensuring that:</p> <ul style="list-style-type: none"> • All officials comply with the relevant child protection laws. • That when travelling to, during and from the tournament all care is taken to supervise minors.
<p>Item 3 – Food Handling</p>	
	<p>It is important to note that handling food for groups can be a significant risk factor for food poisoning or spoiling. TFA reminds entities that they need to have processes and policies around the individuals who are responsible for these aspects. Please visit www.foodstandards.gov.au for more information.</p>
<p>Item 4 – Images and Video Footage</p>	
	<p>All persons accept that, by participating in this event, they may be photographed or filmed by TFA, the broadcaster or host council and that these images or footage may be used by TFA and its partners,</p>





the broadcaster or host council. If you do not wish for your image(s) to be used, individuals must notify TFA in writing to lauren.pruscino@touchfootball.com.au.

Restrictions for filming and photography apply at this event. Please refer to A – Administration Requirements Item 7 – Photography and Filming for more information.

Item 5 – Anti-Doping Education Plan

The World Anti-Doping Code which underpins the Australian Anti-Doping Policy has an increased focus on anti-doping education standards. One of Sport Integrity Australia’s (SIA) key goals is for an athlete’s first experience with anti-doping to be through Education, and not through Testing. Further information on the Australian Anti-Doping Policy can be found on the Sport Integrity Australia website www.sportintegrity.gov.au.

Education is key to protecting the health and wellbeing of athletes and upholding the integrity of Touch Football. TFA in consultation with SIA has in place an Integrity Education Plan which outlines the required and recommended education interventions for all members of TFA as per the Anti-Doping Policy and the World Anti-Doping Code International Standard for Education (ISE).

At the 2024 NYC, the following participants are **required** to complete education:

- 18 Girls and Boys Division Coaches
 - Anti-Doping Fundamentals
 - Coaches Course
- Referee Coaches
 - Anti-Doping Fundamentals
 - Coaches Course

All other coaches, athletes and support personnel at the event are **recommended** to complete the Anti-Doping Fundamentals.

These courses can be accessed via [The Nest](#) and a copy of your certificate must be uploaded to the system against the corresponding course, for any questions or concerns please email james.sharp@touchfootball.com.au.

TFA encourages all participants to complete the additional courses offered by SIA within their eLearning centre and upload copies into The Nest.

Item 6 – Weather

TFA reserves the right to organise affected games in whatever format which will assist the games to occur in as equal conditions as possible.





	<p>TFA will use the Extreme Heat Guidelines, Electrical Storm and Wet Weather Guidelines and Air Quality Guidelines in the case of hot weather, wet weather, storms and poor air quality.</p> <p>Match Reschedule</p> <p>If, due to any extraordinary circumstances, a game cannot be completed to full time the game may be rescheduled as soon as possible at a time and on a ground arranged by Tournament Management.</p> <p>If the game has commenced, and cannot continue prior to half time the following will apply to rescheduled matches:</p> <ol style="list-style-type: none"> 1) The game will start from the beginning and must be completed up to the regulation full time. 2) The score will commence at 0-0. <p>If half time has occurred and the game cannot continue, the following will apply to rescheduled matches:</p> <ol style="list-style-type: none"> 1) The game will start from the beginning of the second half and must be completed up to the regulation full time. 2) The score will commence at the score that was recorded at half time. <p>If a team refuses to complete the game when it has been resumed, that team shall forfeit the game.</p> <p>If the second half has started and the game cannot continue, the following will apply to rescheduled matches:</p> <ol style="list-style-type: none"> 1) The game will recommence with the team that had possession of the ball, from the place on the field and at the touch count at the point in time the match was abandoned. 2) The score will commence at the score that was recorded at the time the game was abandoned. <p>If a team refuses to complete the game when it has been resumed, that team shall forfeit the game.</p> <p>If, due to time constraints or any other reason, a game cannot be rescheduled the following will occur:</p> <ol style="list-style-type: none"> 1) Games that did not continue prior to half-time will be abandoned and a 0-0 score will result. 2) The result of games that did not continue after and including half time, will be the score recorded at half time. 3) Games that were abandoned during the second half, the score recorded at the time of abandonment will be the final result. <p>NOTE: Tournament Management reserves the right to judge and adjust to suit the conditions as required.</p>
<p>Item 7 – Blood Bin</p>	
	<p>Any player with a bleeding cut or abrasion is to leave the field immediately and have the cut or abrasion cleaned and covered. Any blood-stained clothing must also be either cleaned or replaced. If the player does not leave the field immediately, the referee will stop the game and ask the player to leave the field (normal substitution rules apply).</p>





	<p>Once the flow of blood has been stemmed, the cut or abrasion cleaned and covered and any blood-stained clothing and equipment cleaned or replaced, the player may return to the field and continue play. If bleeding cannot be controlled and the wound securely covered, the player must not continue in the game.</p>
<p>Item 8 – Concussion Policy</p>	
	<p>TFA has released our own TFA concussion policy. The policy has been updated in March and will be used at all TFA events.</p> <p>The aim of these guidelines is to ensure that all players with a suspected concussion receive timely and appropriate advice and care to safely return them to activities and sport. It will outline the process that must be followed to:</p> <ul style="list-style-type: none"> • Recognise an athlete with a suspected concussion or red flags • Manage a suspected concussion or red flags • Manage return to participation after concussion • Document/report a concussion • Communicate information effectively to the athlete regarding concussion, monitoring and return to sport process <p>The TFA-approved Return to Sport Policy will now align as per the following table Annexure A.</p>
<p>Item 9 – Injury Clearances</p>	
	<p>In instances where a participant is examined by TFA Medical and has been advised that they should not participate for a certain amount of time will be deemed to be ineligible to do so. If the participant does participate, the team will be disciplined in accordance with any other ineligibility breach.</p>
<p>Item 10 – Glass Bottles and Alcohol</p>	
	<p>All participants are to refrain from bringing glass containers of any type into the venue.</p> <p>The event will be a dry event and no alcohol will be permitted at the venue.</p>
<p>Item 11 – Parking Areas and Traffic Management</p>	
	<p>TFA will communicate all traffic management information in the online Tournament Briefing. Any individual parking in an incorrect spot will be towed.</p>





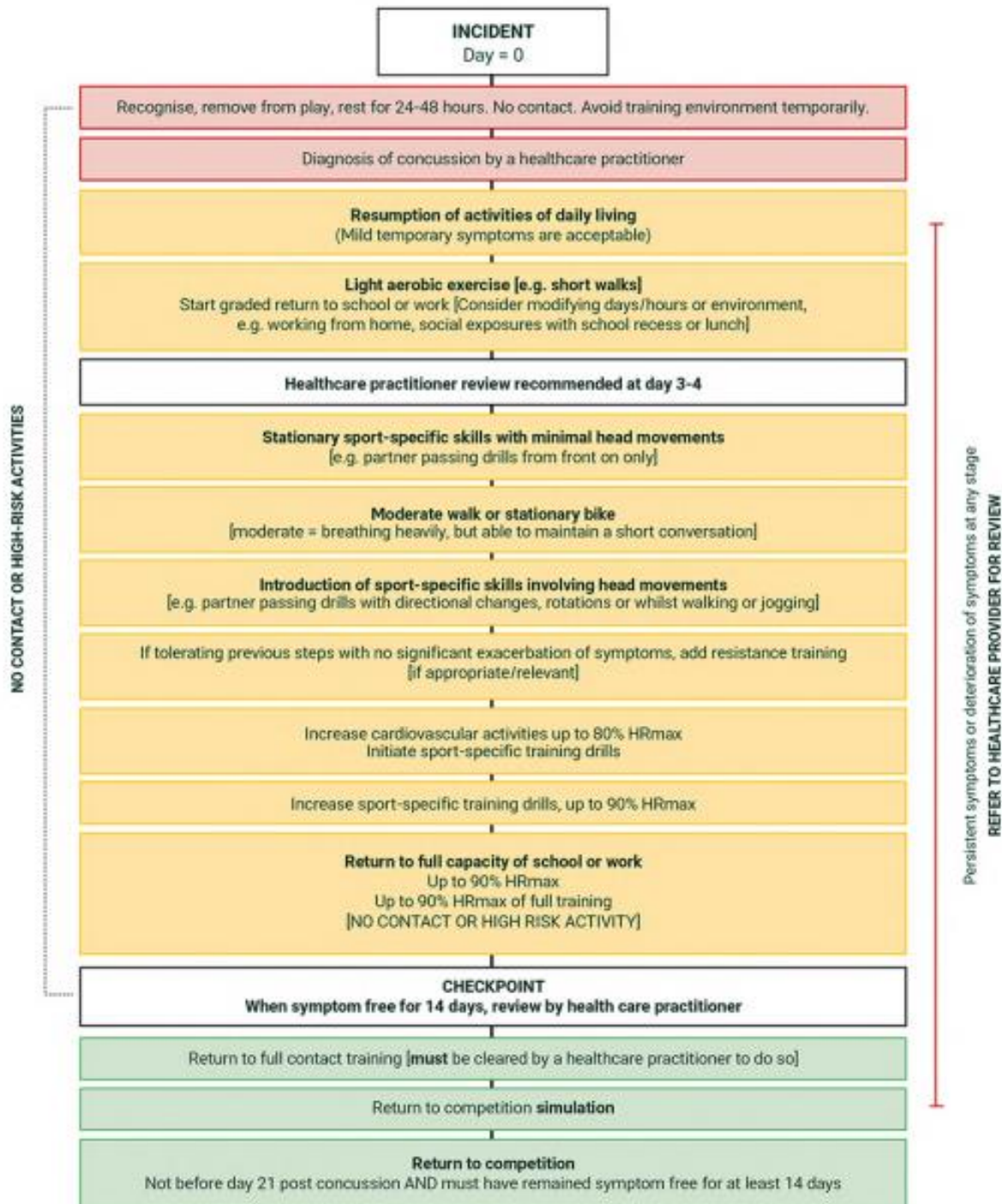
Item 12 – Force Majeure	
	<p>A) If TFA is unable to perform, in whole or part in any obligation under these regulations of a Force Majeure Event, TFA is relieved of that obligation under these regulations to the extent, and the period it is unable to perform.</p> <p>B) In addition to C. Policies - Item 12 - A) TFA has no obligation to refund to any individual or team any fees paid if it is unable to perform by reason of a Force Majeure Event.</p> <p>a) FORCE MAJEURE EVENT: for the purposes of these regulations a force majeure event includes but is not limited to any or all the following:</p> <ul style="list-style-type: none"> • Acts of God including flood, drought, earthquake, storm, cyclone, fire, explosion, epidemic; or • War; or • Terrorism; or • Riot or civil disturbances; or • Permanent injunction of any duly constituted court of competent jurisdiction; or • Any fact, circumstance, matter, or thing beyond the reasonable control of TFA.





ANNEXURE A: Concussion Policy

Figure 3: Graded return to sport framework for Touch Football



Reference: Australian Concussion Guidelines, 2024

