



# NOTICE OF ANNUAL GENERAL MEETING OF TOUCH FOOTBALL AUSTRALIA

TO BE HELD ON  
**SATURDAY 18 November 2023**  
COMMENCING AT 11:00 AEDT

On Wednesday 4 October 2023, in accordance with the Touch Football Australia Limited Constitution (TFA Constitution), written notice is hereby given to:

Queensland Touch Football (QTF);  
New South Wales Touch Association (NSWTA);  
Every Affiliate;  
Every Delegate;  
The Directors;  
The Auditor of TFA; and  
All State Council Chairpersons

that the TFA Board has scheduled the TFA Annual General Meeting for the 2022/2023 financial period to be held as follows:

**Date:** Saturday, 18 November 2023

**Time:** 1100 AEDT

**Location:** via video conference

**Note:** The Annual General Meeting will be held in accordance with clause 23 of the TFA Constitution. Video conference details will be provided 21 days prior to the AGM.



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## ADDITIONAL INFORMATION

### 1. Agenda

In accordance with clause 17.3 of the TFA Constitution, a further notice for the Annual General Meeting will be provided to those members listed above at least 21 days prior to the Annual General Meeting.

Such notice shall include the specific location for the Annual General Meeting as well as all relevant information set out at clause 17.3(c) of the TFA Constitution (which for the avoidance of any doubt will include an agenda setting out the general nature of business at the meeting).

### 2. Call for Motions

In accordance with clause 17.3(b) of the TFA Constitution, Voting Members (as that term is defined under the TFA Constitution) are requested to submit notices of motion no less than 28 days prior to the AGM (by no later than 5pm Saturday 21 October 2023).

In accordance with clause 9 of the TFA Constitution, a Member or the Board may nominate a person for Life Membership which must be submitted on the prescribed form (Life Member Form attached).

Accepted nominations for Life Membership must be put to the Membership as a Special Resolution at the Annual General Meeting. Accordingly, nominations for Life Membership are requested to be submitted no less than 28 days prior to the AGM (by no later than 5pm Saturday 21 October 2023).

### 3. Election of Directors

In accordance with clause 20.4 of the TFA Constitution, the Voting Members are requested to provide nominations for two (2) Elected Director positions. The Elected Directors will be elected to hold office for a three-year term.

Nominations must be received no less than 28 days prior to the AGM (by no later than 5pm Saturday 21 October 2023). A Voting Member may nominate a person to fill a vacancy.

A nomination must:

- » Be in the form required by the Board (see attached Nomination Form); and
- » Be signed by a nominator and seconder. Both nominator and seconder must be authorised representatives of an Affiliate, NSWTA or QTF. For the avoidance of doubt where the nominator is NSWTA or QTF, the seconder may be an affiliate of either NSWTA or QTF; and





- » Certified by the nominee expressing their willingness to accept the position for which they are nominated.

All nominations must be submitted in accordance with the instructions contained in the included TFA Director Nomination Form.

Consistent with clause 20.4(b) of the TFA Constitution, the Board has appointed a Nominations Committee to determine, in its sole discretion, the suitability of candidates seeking election to the Board. In accordance with clause 26 of the Constitution, the attached Nominations Committee Charter prescribes the authority delegated to the Nominations Committee.

In accordance with the Nominations Committee Charter, of the Elected Directors at least one must be a male to ensure gender balance on the Board.

By order of the Board.

**Jamie O'Connor**  
**Chief Executive Officer**

