



# GENERAL CONDITIONS FOR TFSA LEAGUE

## Objective of League

Touch Football South Australia (TFSA) holds this series annually to provide both representative and development opportunities for affiliated participants including players, coaches, referees and officials from around South Australia

The goals of the series are.

- 1) To provide a representative touch opportunity for players and officials (affiliated members)
- 2) To act as a talent identification & preparation tournament for SA Heat NTL selection (pathway progression)
- 3) To drive participation to affiliates (i.e., must play for an affiliate within permit)
- 4) To unearth new talent
- 5) To act as an upgrade event for referees and coaches
- 6) To raise the profile and awareness of the sport in South Australia



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These General Conditions are to be read in conjunction with the current TFSA League Conditions of Entry

<b>1 DEFINITIONS</b>	
<b>A</b>	<b>TFSA League</b>
	Touch Football South Australia League (TFSA League) is the premier domestic South Australian Touch Football league conducted by Touch Football SA (TFSA) and is the prime representative and development vehicle for SA Heat teams at all levels. The league also supports the vital pathway requirements complimenting the participation ideology for Touch Football in South Australia.
<b>B</b>	<b>Touch Football South Australia</b>
	Touch Football Australia (TFA) trading as Touch Football SA is the national governing body of the sport and the owner of TFSA League and its permits and associated branding and intellectual property.
<b>C</b>	<b>Affiliate</b>
	Affiliate means a local entity that conducts and/or administrates Touch Football competitions and which is a member of Touch Football SA
<b>D</b>	<b>Permit (Entities)</b>
	<p>A Permit is an approved region/zone competing in TFSA League. Permits are owned by TFA.</p> <p>Approved Permits are those representing TFSA entities.</p> <ul style="list-style-type: none"> <li>• Central Scorpions</li> <li>• Eastern Stingrays</li> <li>• Northern Vipers</li> <li>• South West Wolves</li> </ul>
<b>E</b>	<b>Invitational Entity</b>
	An invited entity is an organisation that has applied to TFSA and approved to participate in the TFSA League. When competing in the TFSA League an



	invited entity is subject to all General Conditions, Conditions of Entry, policies and guidelines as implemented by TFSA to conduct the league.
<b>F</b>	<b>Permit Manager</b>
	<p>Permit Managers are the person(s) appointed by permits to act on behalf of the permit, responsible for liaising with TFSA relating to the permit and the TFSA League.</p> <p>It is recognised that the permit manager has delegated authority of permits and can make decisions including financial ones with consultation with TFSA. Permit Managers are a category of employee of TFSA.</p>
<b>G</b>	<b>State Territory Advisory Committee</b>
	The STAC is the advisory panel that provides operational advice to TFSA Staff. TFSA will utilise the STAC in delegated decision making regarding the series and to examine the long-term strategic direction of the league providing advice where appropriate. TFSA makes decisions in consideration of, but not necessarily consistent with, STAC advice. TFSA makes decisions consistent with TFA strategic goals and TFA business rules and policies.
<b>H</b>	<b>Officials</b>
	Officials are referees, coaches, permit managers, selectors and any other person appointed to a position of responsibility in a permit or TFSA League
<b>I</b>	<b>Doping Policy</b>
	The TFA Doping Policy relates to TFA's position on all doping practice matters. The latest copy is available from the TFA website
<b>J</b>	<b>Code of Conduct</b>
	The TFA Code of Conduct relates to TFA's position on all behaviour matters of participants at TFA controlled events (including TFSA League) and is listed under the General Conditions
<b>1.1</b>	<b>Permit Participation Regulations</b>
	Permits are required to sign an agreement with TFSA that includes all of the following clauses:



1.1.1	To abide by the General Conditions and TFSA League Conditions of Entry documents
1.1.2	Not to finalise any sponsorship arrangements that the permit intends to obtain and use in the promotion of TFSA League or during the running of TFSA League until TFSA provides the permit authorisation to do so. A minimum timeframe will be put in place to allow for effective consultation. This is to eliminate any sponsorship conflicts that could cause harm to pre-existing partnerships.  TFSA will not unfairly restrain permits from establishing sponsors
1.1.3	To complete all competitive requirements of TFSA League including all finals and play off matches (if applicable) as outlined in the Conditions of Entry
1.1.4	To forward to TFSA on behalf of their members any pool player nominations or transfer requests that meet the permit eligibility guidelines in accordance to the timeframes outlined in the Conditions of Entry for TFSA League
	<b>Penalty for failure to comply with any of the above items</b>  \$200 (GST Exclusive) permit fine
<b>2 RESPONSIBILITIES</b>	
2.1	<b>Players Responsibilities</b>
2.1.1	To complete an online participant declaration at the time of registration prior to the registration deadline.
2.1.2	To always play to the best of their ability
2.1.3	To abide by the General Conditions & Conditions of Entry of TFSA League
2.1.4	To always behave in a manner that does not bring TFA, TFSA, their permit or sport into disrepute as per TFA's constitution
2.1.5	Consent to be photographed and/or filmed by TFSA staff and used in promotional material
2.1.6	To abide by the TFA Code of Conduct and Responsibility Code as outlined in this document



2.2	<b>Permit Responsibilities</b>
2.2.1	To gain the operating approval within TFSA League through TFSA
2.2.2	Demonstrate the financial capability to participate in TFSA League
2.2.3	Demonstrable support of the local Touch Football community within permit catchment area
2.2.4	Establish a demonstrable professional administration structure
2.2.5	Permits are to be geographically anchored until amended by TFSA
2.2.6	<p><b>Permits, as a minimum, must enter a team in every division (i.e., the Men's Open, Women's Open &amp; Mixed Open divisions) to participate in the 2022 series.</b></p> <p>This clause creates permit depth and improves player/officials' pathways.</p>
2.2.7	Permits must wear their official on field playing uniforms at all times during matches. Any new or replacement uniforms must be approved by TFSA prior to ordering
2.2.8	Permits must appoint a Permit Manager on a minimum five-month period (August – December). Permit Managers responsibilities include handling all liaisons between the Permit and TFSA
2.2.9	Squad announcements including transfers, dispensations and full permit levies must be finalised and lodged electronically with TFSA on the dates nominated in the Conditions of Entry for each TFSA League Series
2.2.10	Respond to correspondence in a timely manner (within 7 days)
2.2.11	Nominate and supply officials as and when requested
2.2.12	<p>To abide by the TFA Code of Conduct as outlined in the General Conditions.</p> <p>Permits are also responsible for ensuring permit players and officials have been instructed on the TFA Code of Conduct and are aware of their individual responsibilities.</p> <p>Failure to comply with this clause may result in the permit subject to penalties</p>



2.2.13	Permits can use and promote the Permits name and TFSA League name in good faith to promote the sport of Touch Football, please request approval for logo use prior to publication.
2.2.14	To behave at all times in a manner that does not bring the sport into disrepute
2.2.15	To have a representative attend all relevant TFSA League meetings
2.3	<b>TFSA Responsibilities</b>
2.3.1	Lead and Administer the TFSA League as required
2.3.2	Planning & Development of the competition in consultation, with support from the STAC
2.3.3	Manage the financial matters affecting the competition including setting permit levies
2.3.4	Determining the competition venue(s) and coordinating field markings where TFSA League matches are held
2.3.5	Determine the program of matches to ensure best advantage (equal opportunity) of all the competing teams
2.3.6	Establish the base for determining winners at the end of TFSA League
2.3.7	Communicate with permits regarding information and requirements. Formulate a process for permits to express their concerns and comments on any matter. A request for a decision or ruling is to be quantified in writing by TFSA to the permit
2.3.8	Promote the competition to all affiliate participants and the general public
2.3.9	TFSA to supply all required documents to permits
2.3.10	To audit squad and team lists prior to the commencement of the competition and seek clarification / evidence where required against the stated eligibility requirements in the Conditions of Entry
2.3.11	Determine and implement disciplinary regulations of the TFSA League
2.3.12	Use the permit name when referring to the permit in any way



2.3.13	To abide by the TFA Code of Conduct
2.4	<b>Officials</b>
2.4.1	To officiate at the best of their ability at all times
2.4.2	To abide by the General Conditions and Conditions of Entry
2.4.3	To behave at all times in a manner that does not bring the sport into disrepute
2.4.4	To abide by the TFA Code of Conduct
2.4.5	All officials must have applicable accreditation to appointed position as outlined in the Conditions of Entry
2.5	<b>Additional Referee Requirements (above officials' requirements)</b>
2.5.1	To comply with all instructions given by TFSA and/or the TFSA Referee Director
2.5.2	To at all times enforce all Conditions of Entry and rules of the game
2.5.3	To complete all paperwork within the required timeframes
<b>3</b>	<b>REQUIREMENTS</b>
3.1	<b>Player Eligibility</b>
	All players must be a registered and financial participant at an affiliate within their TFSA League permit's pool. They need to have participated during the autumn or winter season in the same calendar year (2022) of the TFSA League series or at that affiliate during the previous (2021/22) summer season.
3.1.2	<b>Permit Pools</b>
	Approved permits can source players from the following affiliates. Proof of participation may be requested





	<u>Permit</u>	<u>Feeder Affiliates</u>
	Central Scorpions	City Touch, Regional Affiliates
	Eastern Stingrays	Adelaide University Touch Club (Waite). Regional Affiliates. <i>Players can also qualify by playing for Waite originated club teams during the autumn or winter City Touch competition in the same calendar year.</i>
	Northern Vipers	Botanics Touch Club, Demons Touch Club. Regional Affiliates. <i>Players can also qualify by playing for affiliate originated club teams during the autumn or winter City Touch competition in the same calendar year</i>
	South West Wolves	<p>City Touch, Regional Affiliates.</p> <p><i>Affiliate Originated teams are those teams that have registered to play in the City Touch Autumn or Winter competition. Club teams should identify their originating affiliate when nominating to participate at City Touch for the purposes of TFSA League eligibility.</i></p> <p><b>Subject to further requirements listed in the Conditions of Entry</b></p> <p><b>Players who participated at City Touch during winter (season 1, 2022) in either a state under 15 or 18 team or in the High School Girls Division can participate for any permit in TFSA League (existing qualification rules must still be met).</b></p>



3.1.3	Coaching Eligibility
	<p><b>Coaching Accreditation:</b></p> <p>All Men’s Open and Women’s Open coaches must be a minimum current <i>Foundation</i> accredited coach preferably <i>Talent</i> accredited coach (or working towards that qualification)</p> <p>All Mixed Open coaches are preferably <i>Foundation</i> Accredited coaches or working towards that qualification</p> <p>Coaches may be sourced from anywhere within the affiliated TFSA network and coach any permit providing they are financial and accredited. Selection and appointment of coaches is a permit responsibility.</p> <p>It is expected that any assistant coaches be <i>Foundation</i> accredited coaches or working towards that qualification.</p> <p>All coaches must have completed the Play By The Rules online training</p> <p>Coaches who wish to play for an opposing Permit <u>must</u> seek approval from both Permit Managers and <u>must</u> coach and play in different divisions.</p>
<h2 style="background-color: black; color: white; padding: 5px;">4 UNIFORMS</h2>	
4.1.	<p>Approved permits must wear their authorised uniform at all times when playing matches.</p> <p><b>Male Uniform</b></p> <p>Male playing uniform includes permit playing shirt (t-shirt or singlet) and shorts. Players must be in identical playing tops and shorts (permit issued). Players must also wear the same-coloured socks and hats.</p> <p><b>Female Playing Uniform</b></p> <p>Female Playing uniform includes permit playing top (singlet) and shorts or bike shorts. Players must be in identical playing tops and shorts (permit issued). Players must also wear the same-coloured socks and hats</p>



	<p><b>Officials Uniform</b></p> <p>Permit officials are encouraged to wear TFSA or permit specific off-field uniforms in the sub box and when conducting permit business.</p> <p><b>Three Strike Policy</b></p> <p>If a permit breaches the uniform guidelines through players wearing unapproved or different shirts, shorts or hats a three-strike policy will be enforced.</p> <p>A strike is awarded per offence per player in any team across all divisions entered.</p> <p><b>Penalty</b></p> <p>First and Second Strikes will initiate a verbal reminder to the permit manager.</p> <p>Third strikes will initiate a written reminder to the permit manager and loss of 5 overall championship points per offence for the remainder of the series.</p>
<p>4.2.</p>	<p><b>Colours &amp; Uniform Designs</b></p> <p>The colours and uniform designs are under the direct control of TFSA. Under no circumstances can the uniform designs be changed without the written consent of TFSA. Current colours as allocated are.</p> <p>Central Scorpions - Orange and Black</p> <p>Eastern Stingrays – Blue, White and Black</p> <p>Northern Vipers – Navy Blue, Green and Red</p> <p>South West Wolves – Yellow, Red &amp; Navy Blue</p> <p>Uniform designs will be reviewed ahead of the 2024 TFSA League season.</p>
<p>4.3</p>	<p><b>Numbers</b></p> <p>Permits are required to.</p> <ul style="list-style-type: none"> <li>• Ensure there are no number clashes within each team</li> </ul>



	<ul style="list-style-type: none"> <li>• Have no more than two digits per uniform</li> <li>• Use only zero (0) with the numbers 10,20,30,40,50 and 60</li> </ul>
<b>4.4</b>	<p><b>New Uniforms</b></p> <p>It is the responsibility of the Permit Manager to order new/additional uniform required for their permit as required providing the design does not change in any way.</p> <p>If a design change or logo addition/change is desired, the permit must notify TFSA prior to adapting the uniform for written approval</p>
<b>4.5</b>	<p><b>Jewellery and Footwear</b></p> <ul style="list-style-type: none"> <li>A. All jewellery must be removed prior to playing. Jewellery that cannot be removed must be taped</li> <li>B. Footwear must be worn whilst playing</li> <li>C. Screw in Studs or cleated football boots are prohibited</li> <li>D. Fingernails must be kept short and/or covered by tape</li> </ul>
<b>4.6</b>	<p><b>Compression Garments</b></p> <p>The use of full-length compression garments (legs or sleeves) is prohibited unless medical dispensation is applied for (and granted) to TFSA in writing with accompanying advice from a medical professional</p> <p>Half-length compression garments are permitted providing they are covered by the playing uniform.</p>
<h2>5 DISCIPLINARY REGULATIONS</h2>	
<b>5.1</b>	<p><b>Relevant Policy</b></p> <p>TFSA League is governed by the 8<sup>th</sup> Edition TFA Playing Rules and TFA Disciplinary Regulations which will be utilised for any on field or off field incidents requiring investigation in line with the relevant other TFA policies</p>



5.2	<p><b>Player Discipline</b></p> <p>The following sanctions will automatically apply.</p> <ul style="list-style-type: none"> <li>A) Any player sent from the field of play in a TFSA League match for the “rest of the game” shall receive an automatic two game suspension from TFSA League games. The suspension is served once the player has missed two games that they are normally registered to participate in. Byes &amp; Forfeits do not count towards suspension.</li> <li>B) Any player who is sent from the field for the rest of the game (as per clause A above) twice in the same season shall receive an automatic three game TFSA League suspension.</li> <li>C) A referee has the right to report a player to the tribunal (judiciary) for further sanction beyond the automatic suspension above.</li> <li>D) TFSA Staff and Referees have the right to suspend or terminate matches and shall have the right to report a player or players to the tribunal if required</li> <li>E) Any Player or Official suspended in any other affiliated Touch Football competition (i.e., park competition etc.) shall not be permitted to participate in TFSA League until that suspension is served</li> <li>F) Any player or official suspended during the TFSA League competition is ineligible to participate in any other affiliated Touch Football competition (i.e., park competition etc.) until that suspension is served.</li> <li>G) Any player, official or volunteer suspended during the TFSA League competition is ineligible to win any category of the TFSA League individual awards.</li> <li>H) Should a report be made against a player the process for a tribunal hearing as outlined in the TFA Disciplinary Regulations will be followed</li> <li>I) Players who receive an automatic suspension as per clause a) and b) above cannot appeal their suspension.</li> <li>J) Off field incidents occurring at TFSA League are to be reported to TFSA staff and heard through relevant action depending on the severity of the incident</li> </ul>
<h2 style="background-color: black; color: white; padding: 5px;">6 BREACHES OF RESPONSIBILITY</h2>	
	<p>In the event that a participant, official, permit or TFSA breaches any responsibility as set down in the General Conditions, Conditions of Entry or</p>



	<p>participant declarations, the participant, official, permit or TFSA will be required to explain the breach to a duly convened meeting of TFSA</p> <p>Penalties will be enforced on a case-by-case basis involving the STAC and range from.</p> <ul style="list-style-type: none"> <li>• Financial sanctions (fines for permits)</li> <li>• Loss of Championship Points and/or overall championship points</li> <li>• Suspensions/Removal from competition</li> <li>• Warnings</li> <li>• Suspended Sentence</li> </ul> <p>*Depending on the severity of the breach.</p>
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## 7 PROTESTS

	<p>Protest and dispute matters will be heard and determined by TFSA staff and STAC members in accordance with the TFA Disciplinary Regulations and TFSA League General Conditions and Conditions of Entry</p> <p>Protests and Disputes must be lodged on an official protest form (available from tournament control) within thirty minutes of the conclusion of the game/incident in question to a member of TFSA staff. The protest form must be signed by the Permit Manager or their nominated representative. <b>A refundable (if upheld) bond of \$100 cash must accompany the protest form</b></p> <p>The Permit Manager or their nominated representative will be notified of the outcome or course of action determined as soon as possible after the lodgment of forms. Any notice to be served on any person to attend a hearing, will be served on the Permit Manager, or the nominated representative and any such service is deemed to be served on all parties or persons under the control of that Permit Manager or their nominated representative.</p> <p>If the protest is upheld, the bond will be returned. If the protest is dismissed, the bond will not be returned.</p> <p>All Player Eligibility protests must be lodged one (1) week before the first round and all finals eligibility protests two (2) weeks before the Finals Series commences.</p>
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## 8 GAME DELAYS & FORFEITS

### 8.1

#### Game Delays

Due to scheduling requirements, it is imperative games start on time.

Teams must be in attendance (with minimum numbers) at their designated playing fields five (5) minutes prior to commencement of their match.

A team not in attendance (or not meeting the minimum number of players required) at the commencement of their game time will receive a maximum of five (5) minutes from the commencement (or recommencement) of the game siren/whistle to position the team on the field and be ready to commence play.

In this instance one (1) touchdown will be awarded to the non-offending team at the scheduled game starting time and one (1) every one minute thereafter to a maximum of five touchdowns, until the offending team arrives or five (5) minutes elapses.

If the offending team is not in attendance and ready to play after the five (5) minutes has expired the game will be deemed a forfeit and the non-offending team will be awarded a 5 - 0 win and four (4) competition points.

The offending team will receive a score of 0 - 5 and -2 competition points

### 8.2

#### Forfeits

Teams must notify TFSA a minimum of eight (8) hours before their match time (where possible) advising of a forfeit.

Men's and Women's open take priority for the TFSA League competition and if a forfeit is to occur it is the responsibility of the Permit to fill the Men's and Women's Open teams first.

**Offending teams will incur the following penalties for each forfeit in minor round matches.**

- Receive a 0-5 loss recorded
- lose 2 competition points (for the relevant division)
- lose 5 overall championship points



	<ul style="list-style-type: none"> <li>- match not counted towards player finals eligibility (number of games)</li> </ul> <p><b>Offending teams will incur the following penalty for each forfeit in finals matches.</b></p> <ul style="list-style-type: none"> <li>- \$100 fine (invoiced to the permit)</li> <li>- Loss of all points (last place finish)</li> <li>-</li> </ul> <p><b>Non-Offending Teams</b></p> <p>Teams that were scheduled to play another team who forfeited will receive:</p> <ul style="list-style-type: none"> <li>- 5-0 win recorded</li> <li>- Full points for a win</li> <li>- Player finals eligibility recorded (game counts towards minimum number of games required for finals participation, providing players were on the scoresheet)</li> </ul>
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<b>8.3</b>	<b>Minimum Number of Players Per Team</b>
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	<p>In order to provide adequate duty of care towards player’s, teams must have a minimum of nine (9) players available to participate in any one game. Players can only play one division per round.</p> <p>Failure to have nine (9) or more players will result in a forfeit with forfeit clauses applicable.</p> <p>It is strongly encouraged that teams consist of 14 players in order to increase game standards and participation.</p>
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<b>9</b>	<b>MATCH RESCHEDULE &amp; CANCELLATIONS</b>
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<b>9.1.</b>	<p><b>Match Reschedule</b></p> <p>If, due to any extraordinary circumstances, a game cannot commence or be completed to full time the game may be rescheduled as soon as possible at a time, format and on a ground arranged by TFSA staff, in consultation with permits.</p>
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	<p>If the game has commenced, and cannot continue prior to half time the following will apply:</p> <ol style="list-style-type: none"> <li>1) The game will be rescheduled and start from the beginning and must be completed up to the regulation full time.</li> <li>2) The score will commence at 0-0.</li> </ol> <p>If half time has occurred and the game cannot continue, the following will apply:</p> <ol style="list-style-type: none"> <li>1) The score at half time will stand as the final result.</li> </ol> <p>If, due to time constraints or any other reason, a game cannot be rescheduled the following will occur:</p> <ol style="list-style-type: none"> <li>1) Games that did not continue prior to half-time will be abandoned and a 0-0 score will result.</li> <li>2) The result of games that did not continue after and including half time will be the score at that point in time.</li> </ol>
<p><b>9.2</b></p>	<p><b>Cancelation of Games</b></p> <p>TFSA reserves the right to cancel games in extenuating circumstances in the interest of participant safety, field degradation or any other unforeseen force majeure event.</p> <p>Where possible permit managers will be notified within 24 hours via email (typically for forecasted extreme weather).</p> <p>Finals matches will be postponed in the event of abandonment however due to scheduling minor rounds are subject to complete cancelation subject to permit/TFSA negotiations. Finals will be moved to either the Sunday following or the following weekend.</p>



10 PLAYER SUBSTITUTIONS, SUB BOXES & ONFIELD COMMUNICATION	
10.1	<p><b>Player Substitutions</b></p> <p>All substitutions must occur as per Rule 5 of TFA’s Playing Rules, 8th Edition. A diagram of the interchange box is also illustrated in Rule 2 of the TFA’s Playing Rules, 7th Edition.</p> <p>Except in the case where a common sideline is shared, teams are then allowed to sub freely along the length of the available sideline.</p>
10.2	<p><b>Sub Boxes</b></p> <p>The only people allowed in the Player (Sub) Boxes are the fourteen (14) players participating in the game, the Coach, Assistant Coach, Sports Trainer and Manager and non-playing team members (i.e., resting players must not be in playing uniform) that are nominated via the registration process.</p> <p><b>That is a maximum of twenty (20) people.</b></p> <p>All persons in the sub box must be wearing enclosed footwear as per OHS requirements</p> <p><b>Coach Position (Outside of Sub Box)</b></p> <p>A Coach may only position themselves at the end of a field where there is no common dead ball line. If they are at the end of the field, they must remain five (5) meters behind the dead ball line. Where a fence or advertising signage prevents this, they must remain behind the fence or adverting signage. If two fields have a common dead ball line the coach may only stand on the side line between the score line and dead ball (any coaching staff that stands in this position cannot be dressed in similar attire to the team playing).</p> <p>Any Coaching / Management staff at the end of a playing field cannot issue any verbal or physical commands directly to the team they are observing and can only communicate to the team or other coaching/management staff in the sub box by returning to the sub box or by use of electronic communication equipment. Any person found to be disregarding this rule</p>



	<p>will be asked to return to the sub box or asked to leave the venue for the duration of the game.</p> <p>Coaches are reminded that they are under the jurisdiction of the referee regardless of being either in the sub box or at the end of the field. This ruling also extends to any spectators issuing or relaying verbal instructions to any team.</p>
<b>10.3</b>	<p><b>On Field Communication</b></p> <p>Anyone can communicate with the referees during the course of the game. However, only the captain can respectfully enquire about a decision, and this must be done without delaying the game.</p> <p>Immediately after each game, the captain or manager must approach the referee to complete administrative tasks. To prevent the confrontation of referees occurring post game at the end of a match, referees may answer general questions from Coaching Staff and Captains only. If the situation becomes “heated” a 20-minute delay is enforced for both parties. A meeting will be established upon request to discuss the issue via the Referees Panel.</p> <p>All enquiries should be made respectfully.</p> <p>Tournament officials may approach a manager, player or coach during or after a game to request compliance to the rules. Failure to comply with their instructions after repeat offences will result in a penalty at the discretion of the tournament committee.</p> <p>Verbal abuse towards any player or official is not acceptable &amp; a breach of the TFA Code of Conduct</p>
<h2><b>11 PERMIT MANAGERS</b></h2>	
<b>11.1</b>	<p><b>Nomination of Permit Managers</b></p> <p>Each approved permit must appoint a Permit Manager for a minimum of five months (August to December annually). Permit Managers are a category of employee of TFSA and as such are fully accountable for any actions</p> <p>Permit Managers are required to.</p> <ul style="list-style-type: none"> <li>- Be members of an affiliate within their permits pool</li> </ul>



	<ul style="list-style-type: none"> <li>- View and Sign the TFA Volunteer Handbook</li> <li>- Complete Play by the Rules online training</li> <li>- Submit a valid police clearance/certificate (if any members of permit are under 18)</li> <li>- Complete and return a participant declaration</li> </ul>
<p><b>11.2</b></p>	<p><b>Roles of Permit Managers</b></p> <p>Permit Managers (PM) are primarily responsible for the entire off field administration of their permit including.</p> <ul style="list-style-type: none"> <li>-List/squad management</li> <li>-Recruitment &amp; retention of players and officials</li> <li>-Financial management of permit (setting and collecting fees)</li> <li>-Uniform orders for permit</li> <li>-Ensuring eligibility of players</li> <li>-Ensuring referee requirements are met</li> <li>-Liaison with TFSA and affiliates within pool</li> <li>-Be transparent in all decision making</li> <li>-Act as an ambassador of the series and promote/market it to affiliates/other stakeholders</li> </ul> <p>PM are the key point of contact for each permit and their regions member affiliates and are responsible for the passage of information between affiliates, players &amp; TFSA.</p> <p>The PM will oversee &amp; be responsible for their region and its players in accordance with the TFA code of conduct and State/Commonwealth laws.</p> <p>If required PM will also act as independent tribunal panel members. Tribunal panel members will be directed by the Chairman of the Tribunal Panel and will be required to be available throughout the event.</p> <p>PMs are required to attend regular meetings with TFSA at predetermined times.</p>



## 12 COMMUNICATION BETWEEN PERMITS & TFSA

All disputes, dispensation requests, comments and other forms of feedback regarding TFSA League from all participants is required to go through official communication channels, that is, in writing (email fine) through individual permit managers.

Responses will only be provided to permits/individuals via communications through the correct channels

Permits & TFSA must adhere to strict confidentiality where communicated or appropriate

All TFSA communication regarding TFSA League will be through the following means:

- Website: <https://touchfootball.com.au/sa>
- Social media platforms
- Phone calls, Email or SMS distribution to Permit Managers
- Public announcements at the competition venue
- In person meetings

## 13 DECISION MAKING

TFSA staff are in charge of all matters and reserve the right to change the format, General Conditions and/or Conditions of Entry at any time.

Decisions regarding situations not covered by these conditions will be made by TFSA staff in consultation with the STAC if required in the interests of TFA Strategic intent and conducting a fair competition.

If a dispute occurs through misinterpretation of the conditions of entry TFSA will make a ruling. If a region is still aggrieved by the decision, the affiliate can appeal to the STAC (if time permits – there may be limitations with the appeal process if issues arise during the tournament).

Transparency in decision making by Permits and TFSA must be maintained at all times



<b>14 OFFICIAL BALL</b>	
	All teams must use the official Touch Football Australia match ball provided in all games. TFSA will provide match balls as required.
<b>15 PARTICIPANT SAFETY</b>	
	<p>TFSA Staff and other officials will do their best to ensure all areas of the venue are safe to all participants. However, all participants are requested to advise staff immediately if they notice any potential hazards.</p> <p>Participants are covered by the TFA Member Protection Policy and TFA National Insurance Scheme</p>
<b>16 FIRST AID</b>	
<b>16.1</b>	<p><b>Basic First Aid</b></p> <p>A first aid kit will be available at the administration area. Ice is also available for the immediate treatment of injuries.</p> <p>Please note that tape and strapping from the medical kit will only be made available for the <u>treatment</u> of injuries, and it is not made available any other purpose.</p> <p>All injuries must be reported to the Administrator, who will then supply an Injury Report Form and advise the proper procedures (particularly from an insurance point of view).</p> <p>The Touch Football Australia insurer is Sportscover Australia. Policy details can be found at <a href="http://www.sportscover.com.au">www.sportscover.com.au</a></p> <p><b>It is TFSA policy to call an Ambulance for all serious injuries</b></p>



16.2	<p><b>Blood Rule</b></p> <p>Any player with a bleeding cut or abrasion is to leave the field immediately and have the cut or abrasion cleaned and covered. At this time any blood-stained clothing must also be either cleaned or replaced before the player can return to the field.</p>
16.3	<p><b>Concussion Policy</b></p> <p>Any player who is or shows signs of being concussed must not return to the field of play for the remainder of the match. Depending on the severity of the concussion the following applies:</p> <p><b>Mild First Concussion</b></p> <p>Do not return to game where incident occurred. Assess for return following week pending medical advice</p> <p><b>Mild Second Concussion</b></p> <p>Miss two weeks upon seeking medical advice</p> <p><b>Mild Third Concussion</b></p> <p>Terminate season and return next season upon medical advice if asymptomatic</p> <p><b>Moderate First Concussion</b></p> <p>Minimum one week (game) rest and return to play on medical advice if asymptomatic</p> <p><b>Moderate Second Concussion</b></p> <p>Minimum of one month rest. May return on medical advice or if asymptomatic for one week. Consider terminating season</p> <p><b>Moderate Third Concussion</b></p> <p>Terminate season and return next season upon medical advice if asymptomatic</p> <p><b>Severe First Concussion</b></p>



	<p>Minimum of one month rest. May return on medical advice or if asymptomatic for one week. Consider terminating season</p> <p><b>Severe Second Concussion</b></p> <p>Terminate season and return next season upon medical advice if asymptomatic</p> <p><i>NB: Asymptomatic is defined as having no headaches, dizziness, impaired orientation, concentration, memory during rest or exercise</i></p>
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## 17 TRAFFIC & PARKING

	<p>It is important that all participants exercise extreme caution when arriving and departing from the venue and parking should only be in the areas as designated. This is for the safety of all participants. Dangerous behaviour in the parking areas or roads surrounding the venue needs to be reported to the Administrator immediately. In some instances, vehicles may be towed away without warning, or the police will be called to assist. Parking is not allowed within the grounds and fines apply</p>
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## 18 ALCOHOL & LIQUOR LICENSING

	<p>As per the Liquor Licensing Act in force at the venue, no person is allowed to consume alcohol outside of the designated drinking areas. It is illegal under Liquor Licensing Laws for any person to bring alcohol onto the grounds or consume alcohol other than that purchased from the Licensed Areas while at the grounds. TFSA representatives will seek names and/or other details of any person found breaching this clause. Regions maybe required to assist TFSA identify offender(s) or risk carrying any such penalties on behalf of unidentified members.</p> <p>No minors may consume or purchase alcohol on the grounds.</p> <p>Penalty: A fine of \$1000 may apply for each incident. This penalty will be enforced, and the offender(s) or permit will be invoiced accordingly.</p>
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	<p>TFSA representatives will seek names and/or details of any breaches that occur, but regions may be required to assist TFSA by identifying the offender(s) or face carrying the penalty on behalf of unidentified members.</p> <p>The designated drinking areas include the clubrooms and the grassed mound directly in front of the club rooms only.</p>
<h2>19 FOOD &amp; FUNDRAISING</h2>	
	<p>TFSA upon written requests will grant members the opportunity to cook a bbq at the facility to raise funds for that permit or other approved cause. It is the responsibility of the region to organize all items for this and to ensure food handling and safety precautions are addressed</p> <p>TFSA will supply the BBQ only and assume no responsibility for the quality and safety of the food sold.</p>
<h2>20 VANDALISM</h2>	
	<p>Vandalism will not be tolerated before, during or after the series. Any person found vandalizing property will be reported to the authorities, they will be required to pay for damages and will have to front a tribunal hearing organised by the tournament committee.</p>
<h2>21 INVITATIONAL ENTITIES</h2>	
	<p>Invitational entities may be considered to participate in TFSA League, on a series-to-series basis. Invitational entities must lodge a written request to TFSA seeking approval to enter the competition no later than September 25th annually. Approval of invitational entities is subject to.</p> <ul style="list-style-type: none"> <li>- The invitational entity addressing all requirements of the Conditions of Entry, General Conditions and TFA Code of Conduct</li> </ul>



	<ul style="list-style-type: none"> <li>- Paying the communicated entry fee</li> <li>- That approved permits have satisfied all minimum entry requirements in the first instance (i.e., minimum divisions entered/series viable)</li> <li>- Evidence that all invitational entity participants are participating in a current affiliate competition as per clause 3.1</li> <li>- TFSA discretion</li> <li>-</li> </ul> <p>TFSA must notify invitational entities of the decision to accept or decline TFSA League participation no less than three (3) weeks prior to the first round of the competition.</p> <p>For TFSA League management purposes, approved invitational entities, must comply with general conditions and conditions of entry applicable to permits</p> <p>Invitational entities are not eligible to be considered for the Permit Champion (Mitchell Cup) award.</p> <p>Players and officials of approved invitational entities are eligible for SA Heat selection.</p>
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## 22 FORCE MAJEURE

	<ul style="list-style-type: none"> <li>A) If TFSA is unable to perform, in whole or in part any obligation under these conditions of a force majeure event, TFSA is relieved of that obligation under these conditions to the extent, and the period it is unable to perform</li> <li>B) In addition, TFSA has no obligation to refund to any individual, team or permit any fees paid if it is unable to perform by reason of a force majeure event.</li> </ul> <p><b><i>A Force Majeure Event</i></b> for the purposes of these conditions includes but is not limited to any or all of the following.</p> <ul style="list-style-type: none"> <li>- Acts of God including flood, drought, earthquake, storm, cyclone, fire, explosion, epidemic or.</li> <li>- War or.</li> <li>- Terrorism or.</li> </ul>
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- Riot or Civil Demonstration or.
- Permanent injunction of any duly constituted court of competent jurisdiction; or
- Any fact, circumstance, matter or thing beyond the reasonable control of TFSA

## 23 POLICIES

### 23.1 TFA Policies

All players and officials are bound to the clauses within the following Touch Football Australia (TFA) policies.

It is the responsibility of each permit to ensure that all players and officials behave in the manner as detailed in the.

- 8<sup>th</sup> Edition TFA Playing Rules
- National Integrity Framework Policies
- TFA Constitution and by laws
- TFSA League Conditions of Entry
- TFSA League General Conditions
- TFA Disciplinary Regulations
- TFA Code of Conduct
- TFA Anti-Doping Policy
- TFA Code of Ethics
- TFA Responsibility Code
- TFA Social Media Community Code
- TFA Transgender Policy

All of this documentation is available from the TFA website <https://touchfootball.com.au/policies/sport-policies/>

**In addition to the Participant Declaration which is to be signed/completed online by all players the following rules of conduct must be followed:**

Players/Officials will at all times comply with the reasonable and lawful directions, requests and instructions of TFSA staff.



	<p>Players/Officials will exhibit exemplary conduct at all times including whilst travelling to and from the venue</p> <p>Players under 18 years old are not permitted to purchase or consume alcohol while at the venue or while travelling to and from the event</p> <p>The taking or supplying of any illegal drug will not be tolerated. Any player/official contradicting this will be handed over to the police</p> <p>Any player/official who uses offensive language towards other players/officials or administrators may result in that person receiving a suspension or further action</p> <p>Any harassment or victimisation will not be tolerated</p> <p>TFA will coordinate the investigation of any reports of a breach of these codes and policies. If proven strong action will be taken and action and incidents will be recorded and may be used in future events or incidents if necessary.</p>
<b>23.2</b>	<b>Member Protection</b>
	<p>Member Protection is a significant issue within the sporting environment. TFA has a moral responsibility to ensure we are remaining current with Member Protection issues related to the members of TFA</p> <p>One initiative TFA is implementing as a requirement of the TFSA League is the compulsory completion of the Play by the Rules online education training for all TFSA League Coaches.</p> <p>The Play by the Rules resource provides a number of interactive courses coaches can complete to learn more about member protection. The training can be accessed at <a href="http://www.playbytherules.net.au">www.playbytherules.net.au</a></p>
<b>23.3</b>	<b>Supervision of Underage Players</b>
	<p>Permits are reminded that they are responsible for the direct supervision of any player or official who is under the age of 18 years. All steps should be taken by a permit to protect these persons from all forms of harassment/harm. This includes ensuring that.</p> <ul style="list-style-type: none"> <li>- These minors are made fully aware of the TFA Code of Conduct</li> <li>- All permit officials comply with SA and federal child protection laws</li> </ul>



	- That when travelling to and from the event and/or trainings (in the absence of parents) all care is taken to supervise minors
<b>23.4</b>	<b>Child Protection</b>
	It is the responsibility of permits to ensure coaches, referees and managers have a current Working with Children Check when working with children in South Australia.
<b>23.5</b>	<b>Images and Video Footage</b>
	<p>All participants accept that, by participating in TFSA League, they may be photographed/filmed and that these images may be used by TFSA for promotion of the sport. TFA will not pass on any image/s onto a third party unless prior approval is sought. If you do not wish your image to be used, you must notify TFSA in writing.</p> <p>With the use of social media and child protection laws it is important TFSA has regulations around the filming of players at games and events. To protect the privacy and images of participants, any persons wishing to film games must first seek written permission to film from TFSA. In allowing filming they must comply with the relevant clauses around the use of footage, which are provided at the time of approval from TFSA.</p>
<b>23.6</b>	<b>Weather Policy</b>
<b>23.6.1</b>	<b>Hot Weather</b>
	<p><b>34 – 39 Degrees</b> Games will be reduced to 4 x 10min quarters on any night or day of competition where the temperature exceeds 34 degrees as listed on the Bureau of Meteorology website: <a href="http://www.bom.gov.au">www.bom.gov.au</a> at the advertised commencement game time. This will be at the discretion of the Competition Coordinator.</p> <p><b>40 degrees or higher – Friday Evening Matches</b></p> <p>If the temperature is equal to or exceeds 40 degrees at 6pm on the day of competition as listed on the Bureau of Meteorology website; <a href="http://www.bom.gov.au">www.bom.gov.au</a> then the 6.30pm timeslot will be delayed by 30 minutes. If</p>



	<p>the temperature still exceeds 40 degrees at 7pm the match will be abandoned and rescheduled to occur at a later time.</p> <p><b>40 degrees or higher – Sunday Matches</b></p> <p>If the forecasted temperature for Sunday fixtures is equal to or exceeds 40 degrees on the Bureau of Meteorology website; <a href="http://www.bom.gov.au">www.bom.gov.au</a> then games will be abandoned and rescheduled to occur on another day at the discretion of TFSA. Decision made at 4pm on the Friday.</p> <p><b>23.6.2 Wet Weather</b></p> <p>If the conditions are unsafe e.g., excessive rain, hail, sleet, or wind or if the fields are not in a condition acceptable to TFSA or any other venue stakeholder, games will be cancelled. Teams will be notified prior to matches via email otherwise notification will be given at the venue.</p> <p>Under most circumstances games will proceed during wet weather unless TFSA or any other venue stakeholder deems the conditions unsafe or detrimental to the fields as per the above.</p> <p><b>23.6.3 Lightning Policy</b></p> <p>In the event of lightning in the immediate vicinity of the competition all matches will be.</p> <ul style="list-style-type: none"> <li>- Delayed by a maximum of 30 minutes if the match is yet to commence</li> <li>- Ceased immediately if the match is in progress for a maximum of fifteen (15) minutes</li> <li>- If play cannot commence/resume within the above timeframes, then matches will be rescheduled/abandoned as per clause 9.1 and 9.2 of the TFSA League General Conditions</li> </ul> <p>Rescheduling of rounds effected by weather as per the weather policy, will be moved to the following Sunday or Friday night. TFSA reserves the right to organise a double-header or games on an alternate day/night if necessary to complete games by a designated time</p>
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## 24 DISPENSATION GUIDE

The following guide is designed to assist Permit's apply for dispensations and also provide transparency regarding STAC decision making. All cases will continue to be heard on a case-by-case basis and outcomes may vary depending on individual circumstances. Please read clause 2.9 of the COE for detailed information

As a general rule, dispensations will only be considered providing.

- The requests are submitted in writing to TFSA prior to the deadlines outlined in clause 2.9 and important date's reminder of the Conditions of Entry.
- The requests must relate to injury or unforeseen or other extenuating circumstances only

The following checklist provides an example of what may be considered as a guide.



	Reason/Item for Request	Series Dispensation Approved Y/N	Finals Dispensation Approved Y/N	Comments
	Participation in other sports	X	X	
	You know your work roster in advance (i.e., fly in, fly out worker, regular Friday night or Sunday employment)	X	X	Or if it is proven you had prior knowledge of your employment
	Holiday or Travel	X	X	
	Min. No. of Youth Players Req. not met	X	X	
	Cannot field both Men's & Women's Open teams	X	X	
	Suspension / Disciplinary Reasons	X	X	
	Injured	√	√	Providing you are an active player as per clause 1.7.1 of the COE. For finals consideration ideally have played a min. of two TFSA League matches in the current season
	Unforeseen or other extenuating circumstances	√	√	Providing you are an active player as per clause 1.7.1 of the COE. For finals consideration ideally have played a min. of five TFSA League matches in the current season





	New to the State, Metropolitan area	√	X	Providing you address series eligibility requirements and are an active player as per clause 1.7.1 of the COE. Finals not considered.
	Representative Duties (TFA or NRL)	√	√	I.e., Alliance or Australian Squad Representation.