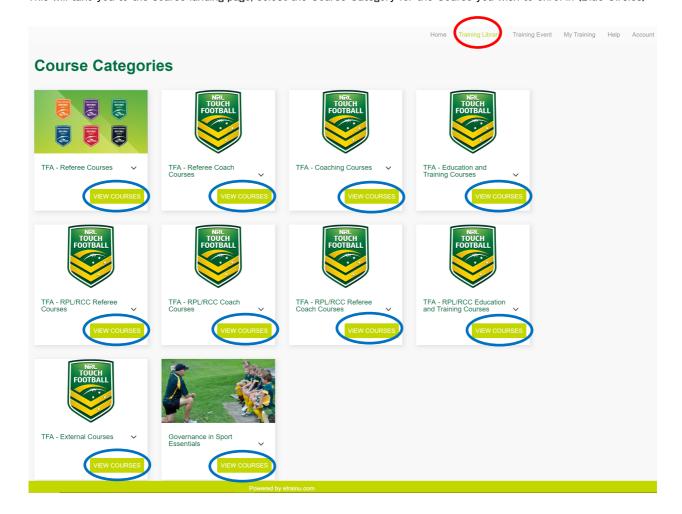


Step by Step Instructions

Step 1 - Course Selection and Payment

Upon completing your profile details click on "Training Library" (Red Circle)

This will take you to the course landing page, select the Course Category for the Course you wish to enrol in (Blue Circles)







After selecting the Course Category you will need to select the Course you wish to enrol in.

The example below is for the "TFA - Foundation Coach Touch Football Australia" (Red Circle)





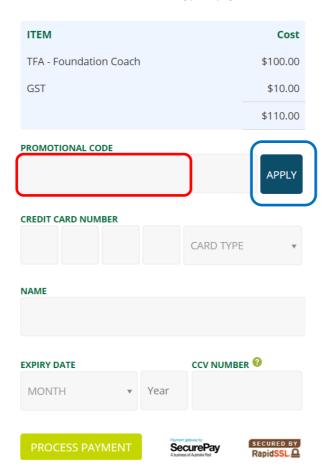
This will take you to the payment page.

Should you have a discount code please type it in the red circle, click apply (Blue Circle) and the discount will be applied.



Pay for your course

This is a secure 256-bit SSL Encrypted payment





 $P+61\ 2\ 6212\ 2800\ |\ F+61\ 2\ 6212\ 2822\ |\ W\ touch football.com. au\ |\ E\ info@touch football.com. au\ |\ ABN\ 55\ 090\ 088\ 207\ |\ ABN\ 55\ 090\$

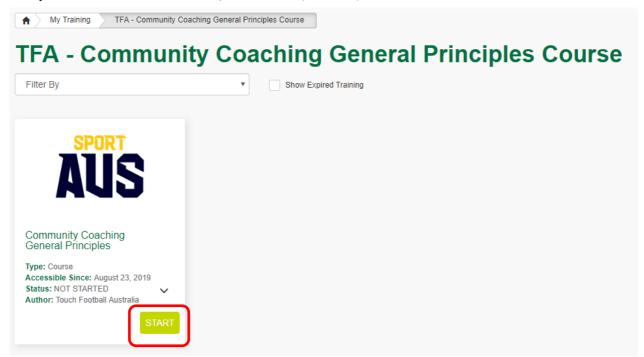


Step 2 - Pre-Course work

Once you have completed your payment, you will be enrolled in the Foundation Coach course and the Community Coaching General Principles (CCGP) will appear in your "My Training" section. Before being able to access your Foundation Coach course you will need to complete the CCGP course. To enter the training select "View" (Red Circle)



Once you have entered the course bundle, select "Start" (Red Circle)







Select "View Slides" (Red Circle)



Community Coaching General Principles

Touch Football Australia (TFA) is committed to providing best practice in Australia in Sport Education. As such TFA has in place a Sport Education Framework (Framework), a copy of this framework can be found here.

Sport Australia has developed the Community Coaching General Principles (CCGP) online course to assist coaches in learning the basic skills of coaching, particularly those coaches working with children. The CCGP course is a prerequisite for the TFA Foundation Coach course as outlined in the Framework and takes 2-4 hours to complete.

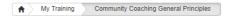
The CCGP course is available free of charge to Australian Coaches, and can be accessed through the Sport Australia learning portal which can be accessed here. If you don't already have an account, you will be required to create a login. Upon completion of the course you will receive access to your certificate.

Once you have received your certificate please click on the 'Take Assessment' button to upload a copy.



If you are yet to complete the CCGP course select "Start" (Black Circle)

Please skip the following step if you have previously completed the CCGP course select "Take Assessment" (Red Circle) to upload your certificate.



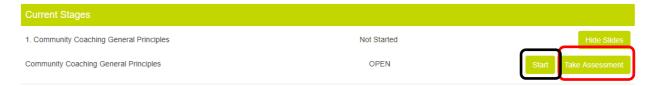
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Once you have received your certificate please click on the 'Take Assessment' button to upload a copy.







The COGP is an external course provided by Sport Australia, to access it click "About the Course" (Red Circle) on the slide. To upload your certificate click "Take Assessment" (Black Circle).

my training I community officiating general principles I view a slide



To upload your certificate please click "Upload" (Red Circle)
Once you have uploaded your certificate select "Submit" (Black Circle)



Note:

You will be automatically logged out after 45 minutes of inactivity. Please click the save progress button to reset your session.

Save Progress

Community Coaching General Principles

Questions

Question 1

ce you have completed the Community Coaching General Principles course please upload your certificate below.

Upload





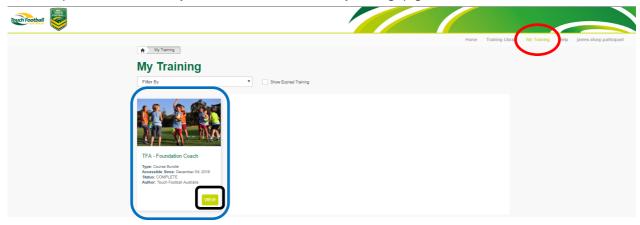


Step 3 - Course work

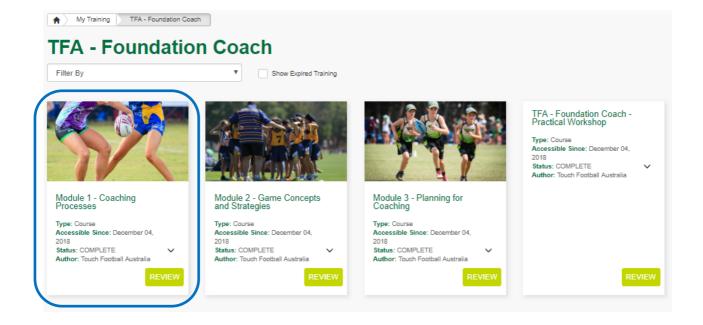
Once an assessor has reviewed your certificate upload you will then be able to access your Foundation Coach Course eLearning.

You should see "TFA Foundation Coach" (Blue Circle). Click on "View" (Black Circle)

At the completion of each module you will be taken back to this "My Training" page.



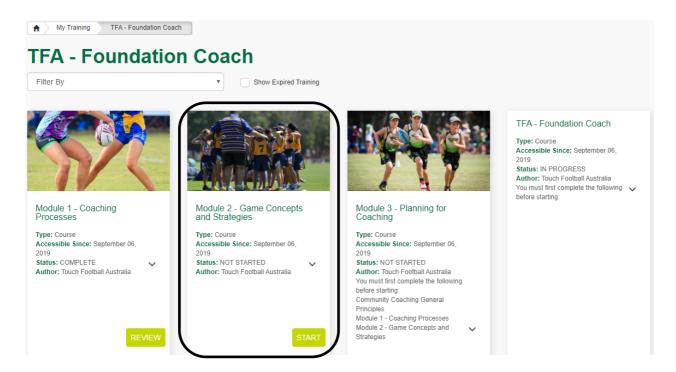
Once you entered that training "Bundle" you will need to progress through each of the online theory modules. Module 1 (Blue circle) should be completed first



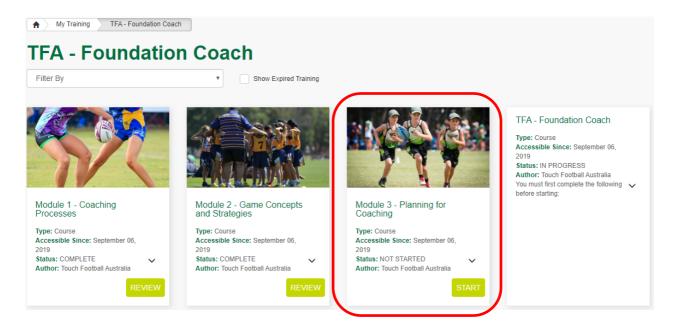




Module 2 (Black circle) should be completed second



Module 3 (Red circle) should be completed last. This module also includes worksheets that should be completed and brought to your practical workshop. These will form part of your assessment to be signed off as a Foundation Coach.

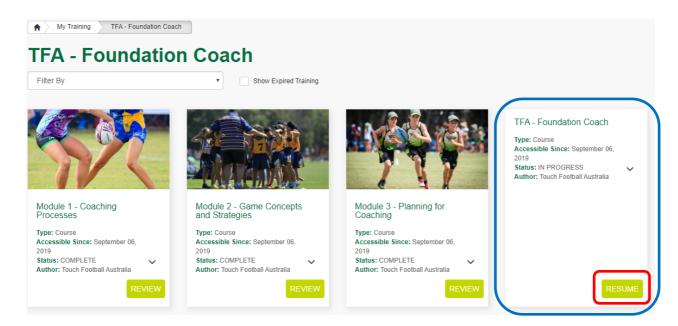






After completing your three theory modules you be able to enrol in a practical workshop to complete the requirements to gain your accreditation (Blue Circle)

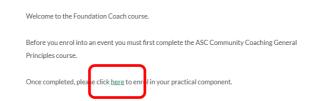
Click the red square



Click on "Here" (Red Cricle) to access the event calendar



Foundation Coach Course



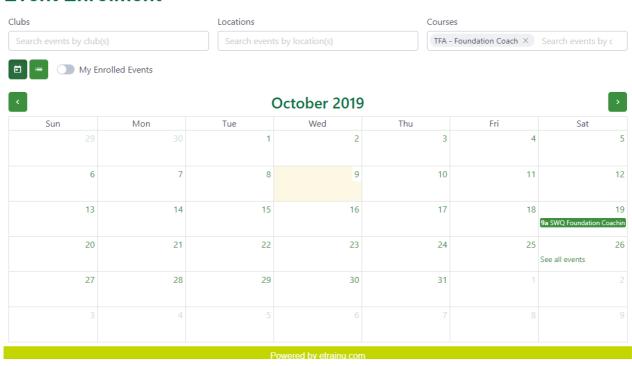




The event calendar will appear.

Please select the appropriate calendar event based on your location and availability.

Event Enrolment



If there are no suitable dates and/or locations please contact your state office to express interest.

Please email <u>james.sharp@touchfootball.com.au</u> if you have any issues throughout this process.

