



Position Description

Position Title: Field Officer

Reports To: Community Coordinator

Introduction

Touch Football Australia Incorporated (TFA) is the governing body for the sport of Touch Football in Australia. TFA has a strategic alliance with the National Rugby League (NRL) through the Australian Rugby League Commission, hence the sport being known as NRL Touch Football.

Touch Football is a sport that is thrilling, enjoyable and accessible to all. TFA is responsible for the overall leadership, management, administration and development of Touch Football across the nation and has over 675,000 people participating annually.

TFA has four operating principles; we rip in, stick tight, take the high road and are forward focused. Operating with these principles, our core focus is to enhance the experience and grow the sport.

Location

TBA

Primary Purpose of the Role

Reporting directly to the Community Sports Coordinator, a Field Officer is responsible for the coordination and delivery of introductory activities at grassroots level within the state / territory and to support the promotion and expansion of TFA programs, strategies and entry points for the game across Affiliates and their affiliated competitions.

Job Responsibilities

- » Lead and support the delivery of school clinics at both primary and secondary schools.
- » Assist in the organisation and delivery of running Gala days, 'Come and 'Try' days along with Development days.



- » Could assist in the delivery of organising and running state-based events with the assistance of the state / territory office.
- » Initiative to drive the improvement of the sport and actively promote the sport of Touch Football.
- » Transition participants into organised competitions aligned to Touch Footballs Strategic and Participation Plans.
- » Set up facilities that provide first class experiences for the participants.

Key Relationships

- » Work closely with locally based Referees and Coaches
- » Work closely with Schools and Affiliated associations.
- » Work with relevant TFA personnel, or partners within state operations.

Key Selection Criteria

- » Demonstrated ability to work in a team environment and also the skills to work with autonomy with self-management and the ability to work under pressure.
- » Obtain a current WWCC (Working with Children Check) or equivalent.
- » Hold or work towards obtaining a Foundation level Coaching certificate or Level 1 Referees badge.
- » Have a desire to work in the sports industry with adequate skills or understanding of Touch Football.
- » Flexibility to work outside of business hours and weekends.
- » Demonstrated ability to consistently display customer service principles, practices and attributes.