



Touch Football Australia

Description of Duties and Responsibilities - Board of Directors

In collaboration with the Chair and Board of Directors, the Director will:

- » Provide strategic direction and approve business strategy;
- » Manage relationships with State Councils and partnerships with NSWTA and QTA;
- » Lead the selection and performance of the Chief Executive Officer;
- » Approve TFA's budget and monitor management and financial performance;
- » Consider and approve TFA's annual financial statements;
- » Approve and monitor effectiveness of the risk management strategy;
- » Consider the social, ethical and environmental impacts of TFA's activities;
- » Manage the relationship with the Australian Sports Commission and other key stakeholders;
- » Select and recommend to Members the appointment of the external auditor; and
- » Ensure compliance with regulatory requirements.

To achieve this, as a Director you will be required to:

- » Regularly attend Board Meeting and important related meetings;
- » Make serious commitment to participate actively in Board and sub-committee obligations;
- » Volunteer willingly and accept assignments when necessary;
- » Stay informed on TFA matters, prepare for meetings and actively participate in Board discussions; and
- » Work collegiately with other Directors and build relationships that contribute to consensus.

To be a Director of TFA, a nominee must possess each of the following:

- » Demonstrated leadership at a senior level in an environment compatible with the requirements of TFA;
- » Demonstrated commitment to strong governance principles and an understanding and appreciation of the duties and responsibilities of the role of Director demonstrated by





membership of the AICD or relevant education or experience serving on or working with other Boards of Directors; and

- » A commitment to and record of ethical behaviour including not having been the subject of an adverse finding or the current subject of an inquiry or investigation by any statutory, regulatory or law enforcement authority or agency including any Touch related disciplinary body relating to any serious ethical matter.

And, at least one of the following:

- » legal qualifications (LLB or equivalent);
- » accounting/finance qualifications (CA, CPA, CFA or equivalent);
- » commercial, marketing, communications, government relations or public relations experience at a senior level;
- » Touch administration experience through serving at club, affiliate or State level;
- » knowledge or experience of elite Touch through experience as a player, coach, referee or official at any level;
- » business experience and/or qualifications (MBA or senior management experience);
- » experience in Board directorship; or
- » otherwise possesses skills, expertise or experience the Nominations Committee considers to be appropriate.

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